



GREATER CAMBRIDGE CITY DEAL

Securing future prosperity

17 August 2016

To: Members of the Greater Cambridge City Deal Joint Assembly:

Councillor Roger Hickford	Cambridgeshire County Council (Chairman)
Councillor Kevin Price	Cambridge City Council (Vice-Chairman)
Councillor David Baigent	Cambridge City Council
Councillor Tim Bick	Cambridge City Council
Councillor Maurice Leeke	Cambridgeshire County Council
Councillor Noel Kavanagh	Cambridgeshire County Council
Councillor Kevin Cuffley	South Cambridgeshire District Council
Councillor Bridget Smith	South Cambridgeshire District Council
Councillor Tim Wotherspoon	South Cambridgeshire District Council
Claire Ruskin	Cambridge Network
Sir Michael Marshall	Marshall Group
Andy Williams	AstraZeneca
Mark Robertson	Cambridge Regional College
Helen Valentine	Anglia Ruskin University
Dr John Wells	Cancer Research UK Cambridge Institute

Dear Sir / Madam

You are invited to attend the next meeting of the **GREATER CAMBRIDGE CITY DEAL JOINT ASSEMBLY**, which will be held in **COUNCIL CHAMBER, FIRST FLOOR** at South Cambridgeshire Hall on **THURSDAY, 25 AUGUST 2016** at **2.00 p.m.**

AGENDA

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1. Apologies for absence To receive any apologies for absence.	
2. Minutes of the previous meeting To confirm the minutes of the previous meeting held on 7 July 2016 as a correct record.	1 - 14
3. Declarations of interest To receive any declarations of interest from Members of the Joint Assembly.	
4. Questions by members of the public To receive any questions from members of the public. The standard protocol to be observed by public speakers is attached.	15 - 16
5. Petitions To consider the attached report.	17 - 26
6. City Deal Forward Plan To consider the attached City Deal Forward Plan.	27 - 30

7.	City Deal progress report To consider the attached report.	31 - 36
8.	Monitoring delivery of 1,000 extra new homes on rural exception sites To consider the attached report.	37 - 44
9.	Cambridge Promotions Agency update To consider the attached report.	45 - 46
10.	City Deal Risk Management Framework To consider the attached report.	47 - 64
11.	2016/17 Quarter 1 financial monitoring report To consider the attached report.	65 - 68

Agenda Item 2



GREATER CAMBRIDGE CITY DEAL JOINT ASSEMBLY

Minutes of the Greater Cambridge City Deal Joint Assembly held on
Thursday, 7 July 2016 at 2.00 p.m.

PRESENT:

Members of the Greater Cambridge City Deal Joint Assembly:

Councillor Roger Hickford	Cambridgeshire County Council (Chairman)
Councillor Kevin Price	Cambridge City Council (Vice-Chairman)
Councillor Dave Baigent	Cambridge City Council
Councillor Tim Bick	Cambridge City Council
Councillor Noel Kavanagh	Cambridgeshire County Council
Councillor Maurice Leeke	Cambridgeshire County Council
Councillor Bridget Smith	South Cambridgeshire District Council
Councillor Tim Wotherspoon	South Cambridgeshire District Council
Sir Michael Marshall	Marshall Group
Claire Ruskin	Cambridge Network
Andy Williams	AstraZeneca
Anne Constantine	Cambridge Regional College
Helen Valentine	Anglia Ruskin University
Dr John Wells	Cancer Research UK Cambridge Institute

Members or substitutes of the Greater Cambridge City Deal Executive Board in attendance:

Councillor Ian Bates	Cambridgeshire County Council
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Officers/advisors:

Stephen Kelly	Cambridge City Council & South Cambridgeshire District Council
Andrew Limb	Cambridge City Council
Graham Hughes	Cambridgeshire County Council
Chris Malyon	Cambridgeshire County Council
Aaron Blowers	City Deal Partnership
Joanna Harrall	City Deal Partnership
Tanya Sheridan	City Deal Partnership
Noelle Godfrey	Connecting Cambridgeshire Partnership
Stella Cockerill	Greater Cambridge Greater Peterborough Enterprise Partnership
Alex Colyer	South Cambridgeshire District Council
Caroline Hunt	South Cambridgeshire District Council
Graham Watts	South Cambridgeshire District Council
Dr Ian Lewis	University of Cambridge

1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Kevin Cuffley.

It was noted that this would be Anne Constantine's last meeting of the Joint Assembly, further to which Councillor Roger Hickford, Chairman, took this opportunity to thank her on behalf of the Assembly for her commitment and valuable contributions.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 2 June 2016 were confirmed and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Councillor Bridget Smith declared a non-pecuniary interest in item 8 as a trustee of the charity Forward Gamlingay, which had commissioned Form the Future to undertake a two year project.

Sir Michael Marshall wished to declare a pecuniary interest in any aspect of the Workplace Parking Levy that may be discussed at the meeting.

4. QUESTIONS BY MEMBERS OF THE PUBLIC

Sir Michael Marshall had submitted a request for an update on the City Deal and its funding in light of the result of the EU Referendum and devolution proposals.

Tanya Sheridan, City Deal Programme Director, firstly addressed the issue of devolution, stating that this was additional to the City Deal and that it comprised of new money with funding in relation to the City Deal agreement between the Government and partners having not changed. The next step for the devolution deal was a public consultation on the proposed Mayoral Combined Authority. She reminded the Joint Assembly that the City Deal was a partnership programme with joint governance arrangements and that City Deal partners would need to decide how it would fit with a new Combined Authority. There were significant links and it would be important that the City Deal and devolution deal delivered sustainable economic growth for the benefit of local communities.

In respect of the EU Referendum, the outcome was having very significant consequences nationally and in the Greater Cambridge area. Tanya Sheridan said it was too early at this stage to say exactly what the implications were nationally or locally, or for the City Deal. Papers for this meeting had highlighted that the risk of a recession was much higher as a result of the outcome of the Referendum, which would mean a slower rate of housing delivery with implications for some City Deal funding streams. She added that there was also some evidence already of implications for skills, but committed to continue monitoring the situation closely.

In terms of the security of City Deal funding, Tanya Sheridan clarified that the agreement with Government committed funding for Tranche 1 of the City Deal, with Tranches 2 and 3 on the basis of independent economic assessments. She emphasised that the commitment from the Government in that respect had not changed but highlighted that the City Deal must be able to demonstrate that it was able to deliver and that benefits were realised in order to unlock future funding allocations. It was noted that, to date, £40 million had been received through two instalments and the balance of Tranche 1 funding was due to be paid in three instalments of £20 million in April 2017, April 2018 and April 2019. Assuming funding was made available for Tranches 2 and 3, following the independent economic assessments that would be undertaken in 2019 and 2024, those payments would be received in equal instalments each April. In the case of Tranche 2 this would be in 2025-2029, with Tranches 2 and 3 both expected to make available up to £200 million each with the precise amount dependant on the outcome of the independent economic

assessments.

The following questions by members of the public were asked and answered as follows:

Question by Robin Pellew

Robin Pellew was not in attendance at the meeting but asked, on behalf of Cambridge Past, Present and Future, whether the City Deal would share its traffic modelling of the effects of a 10-15% traffic reduction on the journey times of buses along the main arterial roads, particularly Histon Road, Milton Road and the A1303, both with and without the proposed new bus lanes.

Councillor Roger Hickford, Chairman of the Joint Assembly, asked officers to provide Mr Pellew with a written response.

Question by Wendy Blythe

Wendy Blythe referred to a recent public meeting where over 200 people from Cambridge and local villages voted overwhelmingly to support the following motion:

“We have no confidence in the City Deal’s bus lane proposals, and consider the consultations and decision making processes to be flawed and lacking in transparency and the decision making processes to be non-evidential.

We call upon the City Deal to consider instead better, smarter ideas, such as those already suggested by experts and residents.”

She reported that a subsequent comment was that the City Deal leaders needed to go back to the Government and ask for more time to come up with better ideas that the whole community could support.

Wendy Blythe therefore asked what the Assembly’s response was in respect of the above resolution and the request that more time be allocated to improve City Deal proposals.

Councillor Hickford made the point that the Joint Assembly could not debate the issue at this meeting, since the required notice for such a debate had not been given with the agenda for the meeting. It was also noted that the agenda had already been published for the Executive Board meeting on 14 July 2016, so it too would not be able to debate the motion. Councillor Hickford agreed to consider this as an agenda item for the next meeting of the Joint Assembly.

Tanya Sheridan reminded the Joint Assembly that priority schemes for the City Deal had derived from the Joint Transport Strategy for Cambridge and South Cambridgeshire and the Cambridge and South Cambridgeshire Local Plans, all of which had been extensively consulted upon. The Executive Board had adopted the Tranche 1 programme at its meeting in January 2015 based on a range of factors undertaken as part of assessing the priority of schemes. This encompassed strong support for a range of measures which included demand management as well as improving public transport, cycling and walking. She added that a consistent theme in the call for evidence sessions in respect of city centre congestion was improving public transport. There were lots of aspects to improving public transport, but improving journey times and reliability would be key parts of that.

Councillor Hickford did not agree with the suggestion of going back to the Government and requesting more time. He said that the City Deal had to use the money allocated to it as wisely as possible, with any request for additional time potentially likely to negatively

impact future City Deal funding.

Question by Helen Bradbury

Helen Bradbury welcomed the establishment of Local Liaison Forums by the Executive Board as part of its commitment to greater transparency and public engagement.

She reported that the first meeting of the Western Orbital scheme took place on 14 June 2016 where twenty three elected representatives had attended from communities affected by the scheme. Ten key issues were debated and resolutions adopted almost unanimously in every case, which she felt was a powerful representation of public opinion and collective resolve. She was therefore concerned as to how the views of the Local Liaison Forum fed into the decision making process and sought assurance from the Joint Assembly that these views would not simply be dismissed, particularly in view of the fact that Assembly Members did not currently receive minutes from these meetings and they did not form an agenda item for discussion at meetings of the Joint Assembly. Helen Bradbury therefore asked for consideration to be given to this issue.

Councillor Hickford referred to an item on delegated powers safeguards scheduled to be considered later at this meeting where it was recommended that the Chairman of each Local Liaison Forum be invited to speak at meetings of the Joint Assembly or Executive Board when consideration was being given to that particular scheme. He also requested that Members of the Joint Assembly and Board received notification of Local Liaison Forums meetings, together with copies of the minutes from those meetings. Councillor Hickford added that he would personally seek to attend as many Local Liaison Forums relating to City Deal schemes as he could.

5. PETITIONS

No petitions had been received since the previous meeting.

6. SMART CAMBRIDGE: SMART CITY MANAGEMENT PLATFORM PROGRESS REPORT

Consideration was given to a report which provided a progress update on the Smart City Management Platform that formed part of the Smart Cambridge project.

Noelle Godfrey, Programme Director of Connecting Cambridgeshire, presented the report and reminded Members that the aim of the Smart City Platform was to collect, process and make available data to help improve transport and reduce congestion in Greater Cambridge. She acknowledged that a vast amount of data already existed which could be collected, with the main problem being that it was neither joined up nor readily available for the public or professionals to use. The Smart City Platform would therefore seek to resolve this problem by:

- collecting transport and transport-related data from many existing and new sources;
- combining and processing this data;
- making this data readily available to the public, planners and other IT developers.

Noelle Godfrey reported that work to date had proceeded well and that the first project stream was already underway and would be complete by April 2017, with a second commencing in January 2017 and scheduled for completion in April 2018. A project plan and outline timescales was appended to the report.

Dr Ian Lewis, Director of Infrastructure and Investment at the University of Cambridge, took Members through a presentation appended to the report which provided an overview of the development of the Smart Cambridge Platform and the architecture associated with the platform. The following approach to achieve the project's objectives were noted:

- informing travellers about their travel choices. A portfolio of 'apps' for use by the public would emerge using data from the Smart Cambridge Platform itself through collaborative contributors in the region including the University of Cambridge and commercial partners;
- supporting intelligent planning of the transport infrastructure in the future. The Smart Cambridge Platform was already collecting the data which could contribute to a practical analysis of the impact of transport schemes and the richness of information would grow with time. The University of Cambridge would also exploit this data for research analysis, which could benefit the region;
- providing the framework within which the digitally connected city would evolve. There was ongoing discussion regarding other sensor data that would inevitably become available in the region, from air pollution data to cycling and footfall sensors and other traffic data. The platform was being designed from the outset to accommodate additional sources as they became available.

Anne Constantine asked whether this data had been used as part of the modelling undertaken on some of the transport infrastructure schemes. Dr Lewis confirmed that this data had not featured as part of the modelling used for City Deal schemes, but made the point that Local Authorities undertook their own modelling which required slightly different data.

Councillor Noel Kavanagh sought more explanation over the use of air quality sensors. Dr Lewis reported that 20 air quality sensors had been deployed which were able to be moved to certain locations in order that data could be collected to better understand the impact of traffic. This was taking place alongside other datasets that the project team felt would be of use and interest.

Councillor Dave Baigent asked whether this data would be sold to any third parties. He was also interested to see how this data could be fed back to communities to tell them accurately, for example, how long it would take to travel somewhere during rush hour. Noelle Godfrey reported that an 'app' would be produced for use by the general public. She also envisaged commercial providers using the data to improve their services and ultimately the services available to the public, making the point that by sharing the data other people could then use this to develop their own 'apps' and use the data how they wished. It was noted that this had occurred with other cities in the country. In terms of the selling of data, it was envisaged that it would not be sold at this stage but this was something the project team would need to consider as things developed.

Councillor Bridget Smith referred to a workshop that Members had attended in February 2016 where a presentation was given, following which she had been very excited about the prospects that the smart city workstream of the City Deal could deliver. She was slightly underwhelmed with this report, however, in the context of that presentation and sought an assurance that the aspirations set out in February were still achievable. Noelle Godfrey responded by saying that the presentation had outlined what could potentially be achieved overall in due course, with this report being the first detailed progress report on implementation of the project to date. She made the point that these things were aspirational and leading edge and could not therefore be delivered in such short timescales, but emphasised that the aspirations set out in February were still there.

Sir Michael Marshall asked whether the data being collected could be used to confirm bus occupancy and also provide information on the reasoning behind congestion problems or bottlenecks. He also questioned whether postcode data was being collected from employers to ascertain where employees lived in order that their commutes could be tracked to better understand where they were travelling to and from. Noelle Godfrey confirmed that bus occupancy would not feature as part of this first stage but the team was looking into how this could be undertaken. Reasons for congestion or bottlenecks were recorded in terms of them happening but not necessarily the reasoning behind them. She also confirmed that other projects of the City Deal had already begun contacting employers in the way that Sir Michael had described.

Helen Valentine asked whether the finances available to the project were constraining its delivery in any way. Noelle Godfrey explained that this workstream was established as a very lean programme and in some ways benefited from being more nimble as a result. She cited examples of other cities that had committed millions of pounds for big systems to support smart city solutions which themselves had not been able to deliver the required outcomes and said that resourcing was not the only answer.

Claire Ruskin made the point that communication of some of the key benefits associated with this workstream would be very important.

Councillor Hickford informed the Joint Assembly that Members would be invited to a demonstration of the datasets associated with this piece of work and that they would also be given access to a portal in order that they could view the data.

The Joint Assembly:

- (a) **NOTED** progress to date.
- (b) **NOTED** the forward plan for delivery of the first phase.

7. SMART CAMBRIDGE: FIRST STEPS TOWARDS INTELLIGENT MOBILITY

The Joint Assembly considered a report to seek endorsement and subsequent approval by the Executive Board to pursue three research and investigative work packages at a cost of £90,000 in respect of intelligent mobility.

Noelle Godfrey, Programme Director for Connecting Cambridgeshire, presented the report and reminded Members that intelligent mobility had been defined as 'the convergence of digital industries, transport infrastructure, vehicles and users to provide innovative services relating to different modes of transport and traffic management'. The three packages proposed for further research or investigation included:

- research and data gathering about why people made specific transport choices in the Greater Cambridge area;
- investigate the current legislative, commercial and other barriers and opportunities with regards to integrated ticketing and online ticket purchase in Greater Cambridge;
- conduct an initial feasibility study on the potential of running autonomous vehicle trials, using the unique aspects of the guided busway.

Councillor Bridget Smith, in respect of the first bullet point, had assumed that this kind of research had already been undertaken as part of the early work in respect of transport infrastructure schemes and the recommended use of bus lanes. She made the point that

officers had consistently said that people would use buses if the infrastructure was improved, so questioned how they could make such a claim if they did not yet have the evidence. In terms of modal shift, Councillor Smith made the point that engagement with people who had already made the change needed to take place, rather than with those people who indicated that they would make the change in the future.

Noelle Godfrey reported that the proposal in the report came from extensive research undertaken by the Department for Transport and other key stakeholders about pinch-points for travellers, particularly in respect of multi-modal journeys. She was therefore keen to correlate that for the Greater Cambridge area, particularly in view of the fact that a significant number of people cycled in Cambridge and its surrounding areas.

With 12 votes in favour and 2 against, the Joint Assembly:

- (a) **RECOMMENDED** that the Executive Board approves the following three work packages:
- (i) research and data-gathering about why people make specific transport choices in the Greater Cambridge area;
 - (ii) investigating the current legislative, commercial and other barriers and opportunities with regards to integrated ticketing and on-line ticket purchase in Greater Cambridge;
 - (iii) conducting an initial feasibility study on the potential of running autonomous vehicle trials, using the unique aspects of the guided busway.
- (b) **NOTED** that in early 2017 the Board will be recommended to approve a fourth work-package, to support better digital way-finding in the City and to improve the experience of the travelling public for leisure, business and tourism purposes.

NOTE – Helen Valentine left the meeting at this stage of proceedings.

8. **SIX MONTHLY REPORT ON THE GREATER CAMBRIDGE CITY DEAL SKILLS SERVICE**

The Joint Assembly considered a report which provided Members with a six month update on the progress of the Greater Cambridge City Deal Skills Service.

Stella Cockerill, Skills and Careers Enterprise Manager at the Greater Cambridge Greater Peterborough Enterprise Partnership, presented the report. She highlighted that the role of the Skills Service was to help achieve the City Deal objectives of promoting an additional 420 apprenticeships over the first five years of the Deal in areas aligned to Greater Cambridge's growth sectors, and generally support the employability of young people. It was noted that the Skills Service contract commenced on 1 September 2015 with the contract focussing on the following areas:

- delivering events and activities that provided young people with information on the local economy and expectations of employers;
- delivering apprenticeships events and providing information relating to apprenticeships to employers, young people, parents and staff in schools;
- engaging employers and connecting them to schools and apprenticeship providers;
- supporting the development of strategic relationships between schools and employers.

Stella Cockerill outlined the types of activities that had been undertaken in support of the above and reported that baseline recommendations for monitoring the progress towards the additional 420 apprenticeships had been set with the following parameters and in consultation with the Joint Assembly Skills Working Group, with 2014 serving as the baseline year:

- apprenticeship starts for young people and adults had been included, recognising that the Skills Service focused on young people but that the apprenticeship target was not age specific;
- progress against target included apprenticeship starts where the delivery location was within Cambridge or South Cambridgeshire;
- the sectors to be included in calculating the total target were set out in the report;
- the way in which the delivery of apprenticeships was delivered and monitored may need to evolve in the light of broader changes in skills policy. For example, Area Based Reviews would begin in December 2016 and as part of this the Local Enterprise Partnership would produce an economic assessment and skills conclusion, which could lead to changing those sectors determined as priorities. In addition, in April 2017 the apprenticeship frameworks would be replaced with the new apprenticeship standards, which would have to be developed and approved by employers. It would then be necessary to decide which of the new standards would be included in the targets.

Councillor Tim Bick reflected on the work of the Joint Assembly's Working Group and said that a lot of its work so far had been determining the definition of what was meant by the specific target of 420 additional apprenticeships. He said that it had not been a simple matter to define the baseline and outlined the complexities that had been experienced with the stem subjects and how they were counted by the area the apprentice lived, where the training provider was based or the location of the employer. Councillor Bick referred to the table in the report which provided a trajectory of apprenticeship schemes that had commenced in 2014 and 2015. He reported that this demonstrated apprenticeships in stem subjects were moving in the right direction but not yet at a rate fast enough to meet the target of 420.

Councillor Bick said that the skills agenda was further complicated by the imminent Area Based Review and the result of the EU Referendum, with uncertainty about investment in the area and a potential skills shortage in the future being key issues. He was of the view that more could be done to engage with employers to stimulate apprenticeship schemes where they did not currently exist, clearly identifying the benefits that apprenticeships could provide to their businesses. Councillor Bick felt that the Executive Board should be alerted to the fact that it may need to consider putting in place additional funding or resources to ensure that the target of 420 additional apprenticeships was met. He also wanted the Assembly to urge the Board to continue the work of the Joint Assembly Skills Working Group.

Councillor Roger Hickford, Chairman of the Joint Assembly, was pleased that the target had been included in the Deal, which he felt would mean it would be achieved, and made the point that the aspiration should be to achieve more than that. He also supported the continuation of the Working Group, which currently had Councillor Tim Bick, Councillor Noel Kavanagh, Claire Ruskin and Andy Williams as Members from the Assembly who had indicated that they would all be prepared carry on its work.

Councillor Bridget Smith appreciated that the target related to 420 new apprenticeships, but was concerned about drop out rates and asked how that element was being monitored. She also questioned the perceived lack of engineering apprenticeships

referred to in the figures for 2014 and 2015. Councillor Smith highlighted that this was a very good piece of work for the City Deal and called for more to be done to make it known to the public.

In terms of branding, Councillor Smith was keen for it to be made clear which apprenticeships or services were provided or funded as part of the City Deal and called for the City Deal to have its own branding in this respect. Stella Cockerill reported that logos had already been designed and that branding would state specific apprenticeship schemes had been delivered by Form the Future and funded by the City Deal. Councillor Hickford suggested that the Work Group should consider this issue further.

Referring to the point about drop out rates, Stella Cockerill confirmed that the completion rate for apprenticeship schemes in the county was 71%, with the figures in the report relating solely to the no of apprenticeship schemes that had commenced in 2014 and 2015.

Councillor Noel Kavanagh was pleased to see that so many local business had engaged with the Skills Service and was interested to know whether they were from the sectors that the City Deal was targeting. Stella Cockerill stated that the Skills Services was looking to promote pathways to areas of activity where there was not a large amount of apprenticeship activity, through a broad range of sectors.

The Joint Assembly unanimously:

- (a) **NOTED** the progress of the service to date and its achievement against key performance indicators.
- (b) **NOTED** that the November six monthly report will share the findings from the interim evaluation and ask the Board to consider the future funding position for the service.
- (c) **NOTED** the significant changes that are due from April 2017 with respect to the transformation of apprenticeships (the shift from apprenticeship frameworks to employer led apprenticeship standards) and the introduction of the employer apprenticeship levy.
- (d) **RECOMMENDED** the continuation of the Joint Assembly Skills Working Group, with any necessary additional resources allocated to it to support the Group's work.

9. **MONITORING DELIVERY OF 1,000 EXTRA NEW HOMES ON RURAL EXCEPTION SITES**

The Joint Assembly considered a report which set out how a commitment in the City Deal to provide 1,000 additional dwellings on rural exception sites by 2031, in addition to the accelerated delivery of 33,480 homes, was progressing and the way it would be monitored.

Caroline Hunt, Planning Policy Manager at South Cambridgeshire District Council, presented the report and explained that the City Deal commitment was for homes on rural exception sites, which was in the context of another commitment to accelerate delivery of 33,480 planned homes at the time of the agreement. As this was coincident with the 33,500 homes requirement for Greater Cambridge as part of Local Plans for Cambridge and South Cambridgeshire, only once delivery exceeded the level to meet the Local Plan requirement could any eligible homes be counted towards the 1,000 additional home commitment. It was therefore necessary to define the developments that comprised as

eligible sites for the purposes of monitoring the Councils' performance against the City Deal agreement.

Caroline Hunt referred to the report and advised that developments of traditional rural exception sites were currently not coming forward due to a lack of five year housing land supply. She highlighted, however, that what was coming forward were developments in rural areas as exceptions to normal policy, which included an element of affordable housing as well as additional housing generally to meet the needs of the area. Under the circumstances it was proposed that eligible sites be considered to be traditional rural exception sites and five year supply sites.

The Joint Assembly was referred Members to the appendices of the report which set out a list of eligible sites using this definition, as published in housing trajectory for 2015, together with predicted completions from eligible planning permissions permitted since the housing trajectory up to June 2016. It was noted that on this basis 430 homes on top of planned housing growth could now be included towards the City Deal's commitment of 1,000 additional dwellings, with a further 170 dwellings having recently received planning permission that would also be eligible.

Councillor Roger Hickford, Chairman of the Joint Assembly, made the point that examination of the submitted Local Plans had been suspended with a significant number of speculative planning applications being submitted. He was concerned that developments resulting from these applications in rural areas were being classed as being within rural exception sites for the purpose of meeting this City Deal objective.

Caroline Hunt explained that the adoption of the Local Plan would resolve the lack of five year housing land supply but that in the interim period the Council would remain open to speculative applications, but was taking all possible steps to deal with that situation as robustly as possible.

Councillor Hickford said he understood that the City Deal's commitment was for 1,000 additional homes on rural exception sites and that these should all therefore be affordable homes. He did not think this was being delivered and felt that the original commitment was being interpreted in another way, which was not in the spirit of what was intended.

Councillor Bridget Smith agreed with Councillor Hickford and was of the opinion that the figures were being manipulated. She reiterated that Cambridge and South Cambridgeshire was vulnerable to speculative planning applications and in South Cambridgeshire 50% of those refused by the Council's Planning Committee had been approved on appeal by the Planning Inspectorate. In terms of the City Deal commitment, the 1,000 additional homes were included on the basis of being in rural exception sites and consisting of 100% affordable housing expressly for the use of people living in the community and not for general housing need. Councillor Smith said that what was being proposed in the report was to accept the smaller proportion of affordable housing from developments that were not wanted, with the majority of dwellings being market housing, and have these count towards the City Deal's additional 1,000 homes commitment. She strongly opposed this proposal and claimed that the report had redefined what rural exception sites represented, which were about meeting local needs.

Councillor Kevin Price supported Councillor Smith's comments and was concerned that the definition of rural exception sites contained in the Council's affordable housing supplementary planning document would be changed by the proposed approach.

Caroline Hunt explained that the sites suggested in the report were market led but that they did include elements of affordable housing, many at levels of 40% of affordable

housing. She accepted that these developments had resulted from speculative planning applications, so were not planned, but reiterated that they would deliver affordable housing in rural areas. Caroline Hunt said that it was expected that applications for traditional rural exception sites would be submitted again once the Local Plan had been adopted.

Discussion ensued on whether, in the interim period, all of the dwellings in these developments should count towards the City Deal's commitment, or whether this should be limited to solely the affordable homes associated with these developments. Councillor Maurice Leeke highlighted a third option which was to include none of them, since none of the developments fell under the category of rural exception sites.

Councillor Tim Wotherspoon made the point that circumstances since the City Deal document was originally signed had changed and saw the logic of extending the definition as proposed in the report. In his view, all that mattered was that more houses were able to be built in order to accommodate more people in the interests of growing the economy.

Alex Colyer, Executive Director at South Cambridgeshire District Council, made the point that the Government's challenge at the time of the City Deal negotiations was not in relation to affordable homes but delivery of 1,000 additional homes over and above those set out in the Local Plans. He added that it had been the Council that had suggested rural exception sites as being the only option available at that time given the stage in the Local Plan process.

Councillor Hickford, in response, referred to paragraph 11 of the report which stated that 'the City Deal agreement was for 1,000 homes on rural exception sites', so thought it would be useful to inspect the City Deal agreement document to confirm the City Deal's commitment with regard to this issue.

Further discussion took place on the developments set out in the appendix to the report and whether they should be counted towards the City Deal's commitment. The Chairman asked Members to signify whether they would support the inclusion of only those affordable homes in the developments outlined in the appendix as being an appropriate definition of eligible homes for the 1,000 additional homes on rural exception sites as part of the City Deal's commitment. Five Members signified that they would be in favour, four Members signified that they would be against and four Members abstained. It was subsequently agreed that the Chairman should present the concerns raised at this meeting to the Executive Board.

The Joint Assembly unanimously:

- (a) **NOTED** progress towards delivery.
- (b) **REQUESTED** that the Chairman of the Joint Assembly reports the concerns raised by Members of the Assembly at this meeting to the Executive Board in relation to the definition of rural exception sites for the purposes of monitoring the City Deal commitment.

10. **GREATER CAMBRIDGE HOUSING DEVELOPMENT AGENCY PROGRESS REPORT**

Consideration was given to a report which provided an update on progress with the establishment and development of the Housing Development Agency.

Alan Carter, Managing Director of the Housing Development Agency, presented the report which provided information on the Agency's objectives, the changing environment as a result of the introduction of the Housing and Planning Act, achievements since the

summer 2015 and the way in which the Agency operated in terms of its customers, its geography, how it added value and its unique selling point. It also set out the land, scheme fees and operational budget and the Agency's approach to the recruitment, retention and deployment of staff capacity, knowledge, skills and experience that it needed.

Mr Carter reported that the existing programme up to 2018/19 consisted of approximately 800 to 820 homes, with progress in relation to those schemes set out in the appendix to the report. Section 8 of the appendix outlined the strategy for delivering these schemes based on the following four themes:

- working with strategic housing and planning colleagues to understand the range of new housing needed in terms of tenure;
- optimising partner land opportunities;
- working on funding models and testing the viability of mixed tenure schemes;
- working with partners whose ambitions were aligned with the Greater Cambridge 'growth' agenda including other landowners.

The Joint Assembly **NOTED** the report.

11. **OUTTURN REPORT FOR FINANCIAL YEAR ENDING 31 MARCH 2016**

The Joint Assembly considered a report which provided Members with the outturn monitoring position for the financial year ending 31 March 2016.

Chris Malyon, Chief Finance Officer at Cambridgeshire County Council, presented the report.

Councillor Dave Baigent asked whether the costs associated with transport infrastructure schemes included any construction costs. Mr Malyon confirmed that the costings in the report did not include any construction costs and solely reflected the amount spent on developing each respective scheme.

The Joint Assembly:

- (a) **NOTED** the position of the Operational Budget and the Programme Budget for the 2015/16 financial year.
- (b) **RECOMMENDED** that the Executive Board approves the proposed Operational Budget to be carried forward into the 2016/17 financial year, as set out in section 4.2.1 of the report.

12. **FINANCIAL MONITORING MAY 2016**

Consideration was given to a report which provided the Joint Assembly with the financial monitoring position for the period ending 31 May 2016.

Chris Malyon, Chief Finance Officer at Cambridgeshire County Council, presented the report and explained that the original commitment was to provide reports on a quarterly basis. Unfortunately, due to the timing and cycle of meetings for the Joint Assembly and Executive Board, the information being reported upon was out of date by the time it was considered at the respective meetings. Mr Malyon therefore suggested providing all Members of the Joint Assembly and Executive Board with a copy of future monitoring reports via email as soon as they were available, as well as publishing them on the City

Deal Website, on a monthly basis with them being formally considered at the appropriate meeting cycle. The Joint Assembly unanimously supported this approach.

It was noted that a detailed report on the City Deal's Financial Strategy would be reported to the Joint Assembly and Executive Board in October.

The Joint Assembly:

- (a) **NOTED** the financial position as at 31 May 2016.
- (b) **RECOMMENDED** that the Executive Board approves an increase to the budgetary provision for the current financial year as set out in section 4.2.4 of the report.

13. **GREATER CAMBRIDGE CITY DEAL DELEGATED POWERS SAFEGUARDS**

The Joint Assembly considered a report which set out the proposed process to be adopted to ensure consultation took place with local residents, local elected Members and other stakeholders in the development and implementation of powers delegated by Cambridgeshire County Council as the Highways Authority.

Graham Hughes, Executive Director of Economy, Transport and Environment at Cambridgeshire County Council, presented the report and referred Members to the consultation and engagement principles, the terms of reference for Local Liaison Forums and the City Deal delivery process for larger schemes, all of which were attached as appendices.

The Joint Assembly unanimously:

- (a) **NOTED** that the Executive Board agreed to adopt the consultation and engagement principles of Cambridgeshire County Council at its meeting on 9 June 2016.
- (b) **RECOMMENDED** that the Executive Board confirms the establishment of Local Liaison Forums for each significant City Deal scheme to develop the detailed proposals for consultation prior to statutory consultation on the Traffic Regulation Orders.
- (c) **RECOMMENDED** that the Executive Board confirms that all local elected Members from the three partner authorities, whose electoral Divisions or Wards are within the geography of the scheme(s) in question, will be invited to be members of the Local Liaison Forum, as set out in the published terms of reference for Local Liaison Forums.
- (d) **RECOMMENDED** that the Executive Board confirms that local elected Members and members of the public will be able to ask questions in respect of Traffic Regulation Orders at the Joint Assembly and Executive Board.
- (e) **RECOMMENDED** that the Executive Board agrees to invite the Chairman of each Local Liaison Forum to speak at the Joint Assembly and Executive Board when consideration is being given to that particular scheme.

14. CITY DEAL PROGRESS REPORT

Tanya Sheridan, City Deal Programme Director, presented the City Deal progress report.

The Joint Assembly **NOTED** the progress report.

15. CITY DEAL FORWARD PLAN

Tanya Sheridan, City Deal Programme Director, presented the City Deal Forward Plan.

The Joint Assembly **NOTED** the Forward Plan.

The Meeting ended at 6.03 p.m.

Agenda Item 4

Questions by the public and public speaking

At the discretion of the Chairman, members of the public may ask questions at meetings of the Joint Assembly. This standard protocol is to be observed by public speakers:

- (a) notice of the question should be given to the Democratic Services team at South Cambridgeshire District Council (as administering authority) by 10am the day before the meeting;
- (b) questioners will not be permitted to raise the competence or performance of a member, officer or representative of any partner on the Joint Assembly, nor any matter involving exempt information (normally considered as 'confidential');
- (c) questioners cannot make any abusive or defamatory comments;
- (d) if any clarification of what the questioner has said is required, the Chairman will have the discretion to allow other Assembly members to ask questions;
- (e) the questioner will not be permitted to participate in any subsequent discussion and will not be entitled to vote;
- (f) the Chairman will decide when and what time will be set aside for questions depending on the amount of business on the agenda for the meeting. Normally questions will be received as the first substantive item of the meeting;
- (g) individual questioners will be permitted to speak for a maximum of three minutes;
- (h) in the event of questions considered by the Chairman as duplicating one another, it may be necessary for a spokesperson to be nominated to put forward the question on behalf of other questioners. If a spokesperson cannot be nominated or agreed, the questioner of the first such question received will be entitled to put forward their question.

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Agenda Item 5



GREATER
CAMBRIDGE
CITY DEAL

Securing future prosperity

Report To: Greater Cambridge City Deal Executive Board 1 September 2016

Lead Officer: Graham Hughes, Executive Director (Cambridgeshire County Council)

Cambridgeshire County Council – Milton Road petition

Purpose

1. The purpose of this report is to consider the views expressed by the County Council at its meeting on 19 July 2016 in relation to a petition opposing the Greater Cambridge City Deal plan to widen Milton Road to four lanes of traffic.

Recommendations

2. It is recommended that the Executive Board considers the views expressed by County Councillors at the Council meeting on 19 July 2016 in respect of the petition opposing the Greater Cambridge City Deal plan to widen Milton Road to four lanes of traffic.

Background

3. The County Council received a petition presented by Charles Nisbet at its meeting on 19 July 2016. As the petition contained over 3,000 signatures, the organiser had asked, as set out in the Council's Petitions Scheme, for the petition to be debated at the meeting. **Appendix A** sets out the text of the petition and debate.
4. At the end of the debate, the County Council agreed the following proposal from Councillor Scutt:

"That this petition is referred to the City Deal Executive Board and Assembly with the views expressed in the Chamber".

Considerations

5. The Executive Board is invited to consider the content of the petition and the views expressed by the County Council at its meeting on 19 July 2016.
6. The Joint Assembly and Executive Board received a petition from Mr Nisbet entitled 'save the trees and verges on Milton Road' at their meetings on 2 June 2016 and 9 June 2016, respectively, and considered this as part of the item at those meetings entitled 'Milton Road bus priority, walking and cycling measures: report on initial consultation and selection of a preferred route'.

Options

7. The Executive Board could note content of the petition, or agree any other necessary action.

Implications

8. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, there are no significant implications.

Background Papers

The following background papers were relied upon in the writing of this report:

Agenda and minutes of the Cambridgeshire County Council meeting held on 19 July 2016:

https://cmis.cambridgeshire.gov.uk/ccc_live/Meetings/tabid/70/ctl/ViewMeetingPublic/mid/397/Meeting/170/Committee/20/SelectedTab/Documents/Default.aspx

Report Author: Graham Watts – Democratic Services Team Leader
Telephone: (01954) 713030

COUNTY COUNCIL – 19 JULY 2016

ITEM 5 – PETITIONS

Text of a petition containing 3,356 signatures presented by Mr Charles Nisbet

“Save our Trees and Verges

The Greater Cambridge City Deal plan to widen Milton Road to four lanes of traffic. To do this they want to remove 83% of our lovely flowering trees. There are alternatives.”

Petition Organiser Mr Charles Nisbet

Thank you Chairman . . . This petition was drafted in the middle of winter when the first proposals became known for the destruction of Milton Road as we know it. It's acquired 3356 signatures, half of which are online and half of which are in hard copy obtained by a lot of hard work by your voters throughout the town.

The meaning, the wording rather, of the petition is `the Greater Cambridge City Deal are proposing to widen Milton Road, chopping down the beautiful cherry trees, removing the grass verges and replacing them with acres of tarmac. As many as 83% of the trees on Milton Road are destined to be removed if these proposals go ahead. The local residents are horrified that their avenue will be turned into a treeless corridor, closing key routes into side streets and splitting the community in two. Recent research has encouraged towns and cities to plant trees and shrubs along roads, citing the environmental advantages not only for air quality, but also for the wellbeing of citizens by reducing stress. Grass verges, in addition to tree roots, help with drainage problems. Some cities in the UK have actually changed their road layouts to incorporate trees. Cambridge should be at the forefront of such developments. There are many alternatives to widening the road.'

Now as you heard that was addressed to the City Deal. So why am I bringing it to you the County Council? Well the reason is that when you delegated to the City Deal, you delegated authority for the exercise of their functions. You actually said “to delegate exercise of their functions to the Executive Board to the extent necessary to pursue and achieve the objectives of Greater Cambridge City Deal.” You didn't delegate responsibility; indeed I don't believe you can. So the ultimate responsibility for those functions, including highways, remains with you.

The second reason is that when City Deal comes to an end, either in its natural course or if it hurries, because they run out of money or because the changed attitude of the new prime minister suggests that we no longer give to those who have but they move money elsewhere; if that happens you will be left picking up – dealing with the outcome. If that includes the wreck of Milton Road, there'll be a lot of very angry voters whose ire will be directed against you of course, not against the non-existent City Deal.

And the third reason relates to funding. The latest version of the do something plans for Milton Road appear to show not that 83% of the trees will be removed, but that every tree will be removed. Some will be replanted though only on one side of the road. But it's completely unclear whether or not the Greater Cambridge City Deal's funding will allow it to pay for tree planting. Is that transport infrastructure? It might well be argued that it isn't. So, if they cut down all the trees and then say “but we're not allowed to replant them”, you will be presented with a very short term decision as to whether or not you're going to fund a lot of planting of new trees to replace the ones that could have been left there. So that's why I think it's your business.

What do the residents want their County Council to do?

Well we think you ought to exercise a measure of oversight of the City Deal by requiring regular reports from them about issues that affect you. Secondly and this is an odd one, we think you ought to remind your officers who it is that takes the decisions at Shire Hall. I would have thought that was an extraordinary and unnecessary remark, but one quite senior officer of the Council was recently heard telling a local pressure group that they didn't have to bother about the fact that they weren't on local liaison forums and so forth, because ultimately the decisions would be taken by the officers. I don't think that's right and I don't think you think that's right either. When you receive advice, I think you need to challenge deeply the officers' advice and insist on proper replies. Supported by real evidence, not waffle and generalities which justify the officers' prejudices.

Above all, we think you ought to delay any irreversible destruction of the existing trees and verges until all other methods of resolving the congestion problem have been properly tried and tested. The avenue of trees on Milton Road were recently described to me by a resident in another part of the City as one of the glories of Cambridge. They're an asset created by your farsighted predecessors and now, they're in your custody. Please ensure that they're not wantonly destroyed.

(Chairman. Thank you very much Mr Nisbet for your petition. Right. Members. The petition can now be discussed for a maximum of 15 minutes if you desire. You will need to decide how to respond to the petition at this meeting. . . .)

Councillors speaking to the petition

Councillor Jocelyne Scutt

Thank you. Labour has always been for trees and verges and I stand here for trees and verges now, thanking Charles Nisbet for bringing the petition to the County Council and Maureen Mays, Clare Hughes and the many who assisted in ensuring that more than 3000 signatures were received.

I note Labour's support for trees and verges because I want the City Deal Board and the Assembly and us here to remember this history affirming this country's past commitment for trees and verges, a commitment that must be present and future for the City Deal, Milton Road and the wards and divisions surrounding.

The garden city movement led into the new city movement and it wanted everyone to have the free gifts of nature, fresh air, sunlight, breathing room and playing room in all needed abundance. Renowned Labour and Fabian member H G Wells wanted for everyone all the beauty that is here and more also and none of the distresses. Even one of our Fabians died in support of trees. George Bernard Shaw was trimming an apple or cherry blossom in his garden and fell and consequently he died of pneumonia which often follows the hip-breaking that affected him. He ended his life in that way. The Atlee government introduced a new town movement complementing garden cities. The New Towns Act of 1946 and Town and Country Planning Act 1947 created a revolutionary machinery for positive town construction. Twenty eight new towns were constructed over the next half century, with Labour ministers determined to bring the project to fruition. Hugh Dalton, Richard Crossman, Anthony Greenwood.

Trees at roadside, along verges and pedestrian and cycle segregation are major new town features, together with well treed extensive parks and green wedges lined by trees and verges coming into the centre of town. We have an assurance that trees, verges and public realm will be included in every workshop for Milton Road local liaison forum and this is the message coming from us here at the County Council to the City Deal Board and Assembly.

Trees matter, verges matter; trees count, verges count. They count for Cambridge; they count for Milton Road. We want and I will be asking a commitment from the City Deal Assembly and Board that if in the end construction requires removal of any single one of the trees in Milton Road, then the City Deal monies return to Milton Road mature trees lining Milton Road's verges, making Milton Road the impressive vista it should be – a lead into Cambridge of which us, all of us, can be proud – and I commend the petition to the County and I ask that the County send it to the City Deal Board and Assembly as coming from the County because of our having delegated the matter to the City Deal Board. Thank you.

Councillor Bill Hunt

Thank you Chair. I think I'd have to declare an interest in this matter as I was actually born in Milton Road and therefore it's always been a very special entrance to Cambridge for me.

I think Cambridge is special. Cambridge is unique and it isn't Harlow or Milton Keynes and I think the City centre is approached by roads and vistas, not by transport corridors. And I think we should be aware, and in this case I'm urging balance and reasonable thought, because Cambridge is not just a place to do business. It's a place where people have homes and they want to have communities that thrive and they are not just houses along a route into a trading centre.

I think there is potential huge damage being done to our environment if these trees are needlessly attacked and I recognise the need to move people around for the benefit of business and private lives. I do however have experience with this mini-Holland experience in the London Borough of Waltham Forest and it's a nightmare. It's an Orwellian nightmare. Only the main roads work. All the back roads are blocked up, so when there's a traffic accident the emergency services can't get there, they can't get the people into hospital. Please be very cautious about this mini-Holland. Add to it, PCCPs, which really sound lovely and workplace parking levies and you end up with a place that people are not going to say "let's go to Cambridge", they're going to say "let's avoid Cambridge, it's a nightmare".

So, I'm actually urging that a really considered view is taken by the City Deal and that they do recognise that support for this vista and these trees comes not just from one side of this chamber but across the chamber and it comes from me.

Councillor Fiona Onasanya

Thank you Chair. I just wanted to say thank you for bringing the petition but also just to note that we had delegated powers for making the decision to the City Board at City Deal, that I just wanted to make that comment because I know there were questions raised in the petition about why we as the County are not doing something, and also to say that there have been no final decisions made as yet and it is still going through consultation. So please do keep your feedback coming to us and we will put forward what you have said but we have to go to the City Deal Board. Thank you.

Councillor Paul Bullen

Thank you Chairman and thank you Mr Nisbet and the residents of the vicinity for bringing this to this chamber. I think we all remember that in a meeting not that long ago we voted on whether we give this authority to the City Deal Board. My party voted unanimous against doing so and as much as I hate to say "I told you so", I think this is the first instance where that decision is going to come back and bite us. And I do feel for you and the residents because this chamber cannot do anything. We've given away that authority, and if we also vote through the devolution deal we're going to give even more authority from our highways to that assembly. So I think we as a chamber need to really seriously think about what we've

done, learn from this and consider whether we wish to take those powers back again from the City Deal Board and I'm not sure that we can even do it. But I agree, I think it is an Orwellian scheme. It's outdated, it's been proven not to work elsewhere and there are other schemes for easing congestion and I give Liverpool as a prime example, where actually they've taken bus lanes away and taken traffic lights away and it's actually eased congestion.

So I firmly believe that the City Deal Board do need to look again at this idea and to have a look at all the other ideas before they decide to put it back to public consultation. I personally think it was a bad decision we made in the first place and that this scheme is bad for the City and for the residents.

Councillor Anna Bailey

Thank you Chairman. I welcome the petition. It's the view of the local people about their area and they clearly care about it passionately. I would welcome some clarity about the legal situation, about the issue that has been raised by the petitioner on the delegation. Ultimately I believe this authority retains overall responsibility for highways, so I think perhaps away from this meeting I would welcome some clarification on that.

I've got great sympathy with the plight of these trees and the residents who care about them. You know, it's not easy if you're the one asked to cut it down with the chainsaw and it's in your area, it's unbelievably difficult and trees are really important. These particular trees have been under threat many times over the years and I should think the residents are fairly fed up of having to mount this challenge over and over again. Officers of this Council will be aware of my concern about overall loss of trees across the whole county. It's something which I am trying to address and I do see this as the potential thin end of a wedge which might ultimately take into its ultimate end, you know, we could start looking at what to do with Jesus Green and Parker's Piece and Midsummer Common.

These are special and important features of our landscape. However there is a governance structure in place as other people have said and the City Deal, whether you agree with the plans or not, have carefully put out some very considered plans and the place to talk about those is during this consultation. They are only plans and I for one have heard that 3300 odd residents are deeply unhappy about one element of those plans and I think the City Deal needs to take very careful note about that, because it is their area. But we shouldn't undermine the governance of the City Deal and our partners who share responsibility in the City Deal and therefore I would urge the City Deal to look at this petition very, very carefully and see whether there are more creative solutions and ways around it.

Thank you Chairman.

Councillor Roger Henson

Yes Mr Chairman .my home Norman Cross, is miles away from Milton Road, and I've had four phone calls to me . . . and I look at it from this point of view. It's got 3300 residents in this paperwork; they're 3300 voters and we keep doing useless things and wasting money in my opinion in various places and when you drive through these avenue of trees they are part of our history. And also remember that the 3300 voters will be the ones you won't get next year if you go against them. Thank you very much.

Councillor Ian Manning

Thank you Chair. To say I welcome the words from Councillor Scutt. . . . thanks so much for (*inaudible*) the history lesson. I didn't quite follow all of it but I think history's quite important here and Councillor Bullen mentioned the history of our delegations earlier, where his party and my party voted against the removal of powers from Cambridge Joint Area Committee

which would of course have put us in a decision - with the City Council – put us in a position of being able to stop this scheme. Having said all that I do welcome her words and I welcome the implication that her fellow Labour party member Councillor Lewis Herbert will be working hard as a voting decision maker on the City Deal Executive Board to make sure this doesn't go through. That said, you'll have a White Paper in front of you with what I would like to propose as a response to this petition. Do you want me to read it out Chair?

Chairman

Yes, and if you could make it clear perhaps that this is a statement rather than a motion. Councillor Count are you raising a point of order?

Councillor Steve Count

Yes I am, a point of order on the handling of petitions. It's very clear that the petition should have called for an action in order to be heard. It's not up to this Council to supply one. To supply one 13 minutes into a 15 minute debate, it's not appropriate because now we have to debate something and we've got about two minutes left on. It's entirely inappropriate.

Chairman

Having taken legal advice on this matter, the reality is that anything put forward by any member simply will be a straight yes or no vote, so if you don't support what Councillor Manning is going to propose then vote against it. There were also suggestions I think from Councillor Scutt and indeed from Councillor Bailey of ways that Council might move forward which we will come to. Councillor Manning.

Councillor Ian Manning

So just to read out the wording. 'This Council wishes to express its opposition to any plan that would result in the removal of the majority of trees from Milton Road. Further, Council believes the measures contained in the City Deal do not represent efficient or desirable ways of cutting congestion and ask that more options be considered in the public consultation.'

Chairman

Thank you. We have no other speakers, so we have a series of – Councillor Count.

Councillor Steve Count

Yeah. Very simple response. It's not possible for us to digest that simple motion. For example it talks about majority of trees, so we don't know what schemes would or would not happen if the majority of trees are there. Etc etc. It's simply not possible to come to a rational decision. I therefore will be voting against.

Councillor Maurice Leeke

I indicated that I wished to speak Chairman. Is it that you ran out of time. . . ?

Chairman

Very sorry Councillor Leeke. You did and I did not write your name down. I do apologise. If you can keep it brief then I shall, as form of apology, allow you to rise.

Councillor Maurice Leeke

That's very kind Chairman. I should just like to make some very quick points. As Councillor Bailey mentioned, it's not the first time it's come to this chamber. I remember with colleagues opposing a similar move when I was Councillor at West Chesterton and I'm glad that we were successful then, and all of the Liberal Democrats opposed the proposal for the changes on Milton Road at the City Deal Assembly. It is as Mr Nisbet suggested I think a case of spending money, rather than spending money wisely and in this case it really is the wrong way round, because so much that the City Deal is and should be doing is about reducing traffic and therefore reducing the need for schemes such as the one on Milton Road and I think it's inappropriate that this is coming before the effects of those changes are introduced.

Councillor Ashley Walsh

I'm no constitutional lawyer Mr Chair but, is there any power you have Mr Chair to extend the debate because this motion does not actually relate just to the trees. It relates to the measures contained in the City Deal, all of them. We can't debate that in 30 seconds. This holds the process of (*inaudible*) in contempt.

Chairman

So Members, the constitutional position is that we accept the petition, you are entitled to debate the petition for 15 minutes. Council then will decide what action to take and it has been left fairly open and I read from the notes. 'It may decide to take the action the petitioner requests, not to take the action requested, to commission further investigation for example by the relevant committee.' So on that basis it is fairly fluid but what is very clear is that there should be no debate of any of the proposals. So it's a clear vote yes or no. Councillor Count.

Councillor Steve Count

I'm sorry Chairman, I must challenge the advice that you've received in that quote in accepting the petition. Petition guidelines, types of petitions, format of petitions, 'the petition submitted to the Council must include the following. A clear statement of your concerns and what you want the Council to do.'. It did not include the second. On a subsequent page it states clearly, 'petitions will not be accepted unless they're in the correct format.'. It's missing that. I was perfectly content for us all to have this debate because I think it's an important subject but to be dragged into a two minute discussion on actually a motion put forward which we are answering on the basis of an ordinary debate where the time is unlimited compressed into two minutes is wholly unreasonable. The petition actually should not have been accepted under those rules.

Chairman

Thank you Councillor Count. I did seem to recall that Mr Nisbet did make a series of proposals about how we might proceed.

Councillor Steve Count

Chairman we have a written petition in front of us. That is the petition we've heard. Speaking to the petition is not the petition.

Chairman

Well, I think Councillor Count on that note I shall take further legal advice. (*Pause for legal advice*). Right. Councillor Count. I think the first point I would make is that this would have been a more useful point to raise before the meeting began or indeed, at the beginning of the debate. But anyway given that it wasn't, the way I intend to treat this is as follows. Councillor Manning has put forward a statement that he wishes the Council to vote on. Councillor Bailey has put forward a proposal I understand in that you wanted to refer this for further investigation . . . and Councillor Scutt put forward initially the fact that you wanted to put the City Deal Board to take our views into account.

Councillor Jocelyne Scutt

It was that we refer the petition to the City Deal Board with an imprimatur that we want them to take it into account. Yes.

Chairman

In which case, we will now take votes and we will take three and we will take them in chronological order. We will start with Councillor Scutt's proposal, we will then move on to yours Councillor Bailey and then we will move to Councillor Manning's. . . . do you wish to drop yours? (*Councillor Bailey confirms she does*). OK. We will then have two votes. The first will be on Councillor Scutt's proposal . . . we will take a vote firstly on Councillor Scutt's proposal, or suggestion rather, that this is referred to the City Deal Executive with the views as expressed in the chamber and the second vote will be on the statement, it is not a motion but a statement, as submitted by Councillor Manning and it is up to you to vote yes or no in support of either of those two positions. Is everybody clear?

(*Agreement. Proceed to vote*). (See main Minute)

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Greater Cambridge City Deal Executive Board Forward Plan of decisions

Notice is hereby given of:

- Decisions that that will be taken by the Greater Cambridge City Deal Executive Board, including key decisions as identified in the table below
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A 'key decision' is one that is likely:

- a) to result in the incurring of expenditure which is, or the making of savings which are, significant having regard to the budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in the Greater Cambridge area.

Item title	Summary of decision (including notice of confidential or exempt information, if appropriate)	Officer lead(s)	Key decision?
Joint Assembly: 29 September 2016 Executive Board: 13 October 2016		Reports for each item to be published: 21 September 2016	
Chisholm Trail – approval of construction	To approve construction of the scheme.	Graham Hughes	Yes
Selection of preferred options for Cambourne to Cambridge schemes coming in to western Cambridge: <ul style="list-style-type: none"> • Madingley Road • A428-M11 • Bourn Airfield / Cambourne busway 	To select a preferred option for each of these three schemes for Full Business Case preparation and detailed design, to be subject to further consultation once prepared before being brought back to the Executive Board.	Graham Hughes	Yes

Update on economic assessment and payment-by-results mechanism	To receive an update on the latest position regarding the independent economic assessment and payment-by-results mechanism.	Tanya Sheridan	No
Financial monitoring report	To note the latest financial monitoring information.	Chris Malyon	No
City Deal progress report	To monitor progress across the City Deal workstreams.	Tanya Sheridan	No
Joint Assembly: 3 November 2016 Executive Board: 10 November 2016		Reports for each item to be published: 26 October 2016	
Six-monthly report on skills	To note progress on delivering the skills workstream and consider any issues arising.	Graham Hughes	No
Six-monthly report on housing	To note progress on delivering the housing workstream and consider any issues arising.	Alex Colyer	No
Western Orbital – consultation results	To consider the outcomes of the public consultation on the initial options.	Graham Hughes	No
Tranche 2 initial prioritisation	To receive the results of an initial sift and assessment of the long list of potential tranche 2 schemes and agree schemes to be developed to 'Options Assessment' stage.	Graham Hughes	No
Financial monitoring report	To note the latest financial monitoring information.	Chris Malyon	No
City Deal progress report	To monitor progress across the City Deal workstreams.	Tanya Sheridan	No

Joint Assembly: 1 December 2016 Executive Board: 8 December 2016		Reports for each item to be published: 23 November 2016	
Financial monitoring report	To note the latest financial monitoring information.	Chris Malyon	No
City Deal progress report	To monitor progress across the City Deal workstreams.	Tanya Sheridan	No
Joint Assembly: 18 January 2017 Executive Board: 25 January 2017		Reports for each item to be published: 10 January 2017	
Cambridge access and congestion	To consider consultation responses and approve delivery of the project.	Graham Hughes	Yes
Financial monitoring report	To note the latest financial monitoring information.	Chris Malyon	No
City Deal progress report	To monitor progress across the City Deal workstreams.	Tanya Sheridan	No
Joint Assembly: 1 March 2017 Executive Board: 8 March 2017		Reports for each item to be published: 21 February 2017	
Financial monitoring report and 2017/18 budget setting	To note the latest financial information from and set the City Deal budget for 2017/18.	Chris Malyon	No
A1307 corridor to include bus priority – consultation results and selection of preferred option	To consider the outcomes of the public consultation on the initial options and to select a preferred option to develop in greater detail, to be subject to public consultation before being brought back to the Executive Board for approval to progress to detailed design.	Graham Hughes	Yes
City Deal progress report	To monitor progress across the City Deal workstreams.	Tanya Sheridan	No

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Greater Cambridge City Deal Executive Board

1 September 2016 – City Deal progress report

Workstream	Update	Upcoming milestones
INFRASTRUCTURE PROGRAMME		
Create and deliver an infrastructure investment programme that draws together national and local funding streams to invest in infrastructure that will drive economic growth in the area.		
<p>A1307 corridor to include bus priority / A1307 additional Park & Ride Achieve faster and more reliable bus journey times between Haverhill, Cambridge and key areas in between, through bus priority at key congestion points on the A1307 and provision of an outer Park & Ride site on the corridor.</p>	<ul style="list-style-type: none"> Public consultation on initial options for the route closed on 1 August. Over 1,400 responses were received. 	<ul style="list-style-type: none"> Development of a preferred option to be recommended to the Executive Board, incorporating the outcomes of the public consultation on initial options. 8 March 2017: Executive Board to consider the outcomes of public consultation and select a preferred option.
<p>A428-M11 segregated bus route / A428 corridor Park & Ride / Madingley Road bus priority Ensure that bus journeys between Cambourne and Cambridge are direct and unaffected by congestion by providing high quality bus priority measures between the A428/A1303 junction and Queen’s Road, Cambridge and one or more Park & Ride or rural interchange sites on the corridor.</p>	<ul style="list-style-type: none"> The report has been rescheduled from this meeting cycle to next to allow sufficient time for all relevant parties to review and finalise the technical detail prior to publication and at specific request. 	<ul style="list-style-type: none"> Date/location TBC: Next Local Liaison Forum meeting 13 October: Executive Board to select a preferred option for the Cambourne to Cambridge route for Full Business Case preparation and detailed design, to be subject to further public consultation.
<p>Chisholm Trail cycle links A high quality strategic cycle route from Cambridge Station in the south of the city through to the new [Cambridge North] Station, providing connections between the Science and Business Parks in the north and the commercial hub around Cambridge Station and the Biomedical Campus.</p>	<ul style="list-style-type: none"> The planning applications for the Chisholm Trail cycle links and the Chesterton-Abbey bridge are currently being considered. The timing for the planning committee decision is currently uncertain: if the application cannot be considered in September, it is requested that the item currently scheduled for 13 October is moved to 10 November. 	<ul style="list-style-type: none"> Imminent: submit request for Secretary of State consent to route across Coldham’s Common. 5 September: Next Local Liaison Forum meeting, 6pm at Barnwell Baptist Church. September or October (anticipated): Fringes JDCC to consider planning applications.

		<ul style="list-style-type: none"> • Following planning permission: Executive Board asked to approve construction.
<p>City centre capacity improvements Improve the reliability of, and capacity for public transport, cycling and walking movements in the city centre through a variety of potential measures to relieve congestion and manage the city's transport network.</p>	<ul style="list-style-type: none"> • The views of the public, businesses and other stakeholders are currently being sought on the proposed package of measures. 	<ul style="list-style-type: none"> • 11 July to 10 October: Seeking people's views on proposed package of measures. • 25 January 2017: Executive Board to consider responses and feedback, and decide whether to approve project delivery.
<p>Cross-city cycle improvements Facilitate continued growth and an increased proportion of cycling trips in Cambridge, lifting cycling levels to around 40% by enhancing the connectivity, accessibility and safety of the cycling network.</p>	<ul style="list-style-type: none"> • Construction has started on the Arbury Road scheme. • Detailed development is progressing on the other four schemes, for construction beginning in 2017. 	
<p>Histon Road bus priority / Milton Road bus priority Ensure that bus journeys along Histon and Milton Roads are direct and unaffected by congestion through the provision of high quality on-line bus priority measures between the Histon and Milton Interchanges and Cambridge city centre.</p>	<ul style="list-style-type: none"> • The Executive Board at its meeting on 9 June approved public consultation on preferred measures for both corridors, and agreed that Local Liaison Forums need to be involved as the detail is developed. • Detailed work is being undertaken on those preferred measures in preparation for public consultation, working with Local Liaison Forums and including engaging with stakeholders. 	<ul style="list-style-type: none"> • Dates/locations TBC: Next Local Liaison Forum meetings. • 1 November: Anticipated start of public consultation. • 19 December: Anticipated close of public consultation.
<p>Tranche 2 programme development Develop a prioritised programme of infrastructure investments, informed by an analysis of their anticipated economic impacts, to be delivered during the tranche 2 period (2020/21-2024/25).</p>		<ul style="list-style-type: none"> • Autumn: Initial sift and assessment of the long-list of schemes. • 10 November: Executive Board to consider and agree initial priorities for preparatory work on tranche 2 schemes to develop to 'options assessment' stage.

OTHER WORKSTREAMS		
<p>Communications Communicate the vision and aims of the City Deal to a range of audiences</p>	<ul style="list-style-type: none"> • Six-weekly meeting cycle of City Deal Communications Group – strategy/commissioning. • Support for Tackling Peak-Time Congestion engagement – press releases, website content, graphics and multimedia products including PCCP animation. • Stakeholder meetings - TfGM, Form the Future, Housing Development Agency, Cambridge Ahead. • Briefing events have been conducted on key issues. • Live tweeting of City Deal meetings to ensure that updates are communicated quickly and effectively to the wider public. 	<ul style="list-style-type: none"> • Stakeholder meetings – round-table event with community representatives on key communications issues; LEP on skills. • Completion of the stakeholder/communications strategy and delivery plans; brand guidelines. • Quarterly briefing and process communique. • Transport vision and updated maps. • New social media channels. • Events marketing kit to support engagement. • Support for ongoing consultations. • Channel content review. • Resource review.
<p>Economic development and promotion Enhance the alignment of public and private sector partners in Greater Cambridge to enhance the attractiveness and promotion of the Greater Cambridge economy to high-value investors around the world, and align appropriate activities that support existing businesses to develop.</p>	<ul style="list-style-type: none"> • The Cambridge Promotion Agency has now been operational for roughly a year. • A fuller update report on the work of the Cambridge Promotion Agency, including its first year achievements, is included on this meeting's agenda. 	
<p>Finance Manage and monitor the delivery of the infrastructure investment programme and relevant City Deal-related expenditure, and bring together appropriate local funding streams to complement and enhance the delivery of City Deal objectives.</p>	<ul style="list-style-type: none"> • The Government consultation on the future of New Homes Bonus has closed and responses are being reviewed. It is not clear when an update will be published. 	

<p>Governance Create a governance arrangement for joint decision making between the local Councils that provides a coordinated approach to the overall strategic vision, including exploring the creation of a Combined Authority to allow the Councils to collaborate more closely to support economic development.</p>	<ul style="list-style-type: none"> • At the time of writing, consultation is approaching its conclusion on a proposed Devolution Deal for Cambridgeshire and Peterborough. This would in practice mean that a Combined Authority for Greater Cambridge would not be created. 	<ul style="list-style-type: none"> • October: Councils to consider outcomes of consultation on proposed devolution deal and take final decisions. • Work with the Councils to understand the implications of a Combined Authority, and how that fits with the City Deal.
<p>Housing Explore the creation of a joint venture to drive quicker delivery of 2,000 of the affordable new homes envisaged in the draft Local Plans, potentially drawing in land holdings from the partners and external investment to deliver more affordable housing, and deliver 1,000 extra new homes on rural exception sites.</p>	<ul style="list-style-type: none"> • Work has commenced on a Communications Strategy, which will lead into creating a brand for the Greater Cambridge Housing Development Agency (GCHDA) • The GCHDA are continuing work on numerous schemes. • The GCHDA Management Board have agreed the SCDC self-build vanguard will be managed through the GCHDA. • The GCHDA team is continuing to staff up, with a Technical & Construction Lead to be advertised shortly. 	<ul style="list-style-type: none"> • 10 October: Workshop to discuss models for the GCHDA.
<p>Payment-by-results mechanism Implement a payment-by-results mechanism where Greater Cambridge is rewarded for prioritising and investing in projects that deliver the greatest economic impact over 15 years, commencing in 2015-16.</p>	<ul style="list-style-type: none"> • Officers are working with counterparts from several city-regions around the UK to procure the economic assessment panel, which will serve the city-regions' payment-by-results mechanisms up to 2021. • The tender for the framework contract for the economic assessment panel closed recently and is being evaluated at the time of writing. 	<ul style="list-style-type: none"> • September: Anticipated contract award.
<p>Skills Create a locally responsive skills system that maximises the impact of public investment, forges stronger links between employers and skills providers, and drives growth across Greater Cambridge, including delivering 420 additional</p>	<ul style="list-style-type: none"> • 'Form the Future' is reporting good progress against the KPIs in the contract for the City Deal Skills Service. • The Skills Service is confident that the target number of apprentices for the year will be achieved. 	<ul style="list-style-type: none"> • 10 November: Six monthly report to come to the Executive Board on the Skills Service, including sharing the findings from interim evaluation and considering the future funding position.

<p>apprenticeships in growth sectors over five years.</p>		
<p>Smart Cambridge Explore, in partnership with academic and business expertise, technological opportunities to complement the aims of the infrastructure investment programme and improve the functioning of the Greater Cambridge economy, finding smart solutions to a series of issues constraining the economic growth potential of the area and positioning the area as a Smart Cities leader.</p>	<ul style="list-style-type: none"> • The Executive Board in July approved three work packages towards Intelligent Mobility, regarding data on travel choices, integrated ticketing and autonomous vehicles, with a fourth package to be recommended in early 2017 on digital way-finding. 	<ul style="list-style-type: none"> •
<p>Strategic planning Underpin and accelerate the delivery of the Cambridge City and South Cambridgeshire Local Plans, including undertaking an early review of the Local Plans beginning in 2019 to take into account the anticipated changed infrastructure landscape, and work towards developing a combined Local Plan that includes other relevant economic levers.</p>	<ul style="list-style-type: none"> • Joint hearings on the Local Plans recommended in June with hearings on housing numbers, housing supply, the joint housing trajectory and Green Belt. • Hearings specifically on the Cambridge Local Plan started in June and continue into September. 	<ul style="list-style-type: none"> • November/December: Hearings specifically into the South Cambridgeshire Local Plan. • Further details of Local Plan hearings are to be confirmed.

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Agenda Item 8



**GREATER
CAMBRIDGE
CITY DEAL**

Securing future prosperity

Report To: Greater Cambridge City Deal Executive Board 1 September 2016

Lead Officer: Alex Colyer, Executive Director (South Cambridgeshire District Council)

Monitoring delivery of 1,000 extra new homes on rural exception sites

Purpose

1. As part of the City Deal agreement, the partners committed to “the delivery of an additional 1,000 new homes on rural exception sites” in addition to “the acceleration of delivery of 33,480 homes by 2031”. This report updates a report to the 7 July 2016 meeting. It addresses what the 1,000 homes are additional to, the definition of eligible homes, and sets out how the 1,000 additional dwellings will be monitored and performance against the commitment to date.

Recommendations

2. The Executive Board is recommended to:
 - a) Endorse the approach to monitoring set out in paragraphs 11 to 23 of this report.
 - b) Note progress towards delivery as set out in paragraph 18.

Reasons for Recommendations

3. In order to demonstrate delivery of the City Deal agreement, it is necessary to establish a clear and transparent monitoring process.

Background

4. The Joint Assembly on 7 July and Executive Board on 13 July 2016 considered a paper on monitoring the delivery of 1,000 extra new homes on rural exception sites. The City Deal agreement includes a commitment “to enable delivery of 1,000 extra new homes on rural exception sites” as part of the Councils’ commitment to delivery of housing in this important growth area. The focus of discussion at both meetings was on the definition of eligible homes to count towards the 1,000 additional homes. Officers had originally considered a range of options for defining eligible homes but in the previous report only the recommended option was expressed. This proposed that all homes on traditional rural exception sites and on five year supply sites be used as the measure.

5. The Assembly's consideration of the paper resulted in them outlining a strong concern at the inclusion of market housing towards the commitment, and considered an alternative approach that counted only affordable housing on those sites should be considered. There was a mix of views but the largest number signified that they would be in favour of that approach.
6. Discussion at the Executive Board also focused on the definition of eligible homes. Officers confirmed that from a planning perspective, either approach could be monitored for this purpose. A Member of the Assembly attended and raised further concerns that the affordable housing counted towards the 1,000 additional homes should all be for people with a local connection. The Board deferred a decision on the monitoring definition and whilst affirming a commitment to delivering 1,000 additional affordable homes asked officers to bring a report back to this meeting with a refined definition. It did not support the approach to limit affordable housing to those with a local connection as part of the definition for the City Deal. It also agreed to consider the introduction of a stretch target after the Local Plans had been adopted. This report has been updated in the light of the Board's decision.
7. The City Deal commitment to deliver 1,000 additional homes is in the context of another City Deal commitment to accelerate delivery of 33,480 planned homes" at the time that the agreement was made. The 1,000 homes in the agreement is therefore additional to the 33,480 figure.
8. The City Deal agreement was made at the time when the South Cambridgeshire Local Plan was identifying a housing requirement of 19,000 homes and the Cambridge Local Plan a figure of 14,000 homes, giving a total requirement of 33,000 homes for the Greater Cambridge area. There is therefore no direct relationship between the Objectively Assessed Housing Need (OAHN) figures that inform the Local Plan housing requirements and the 1,000 additional homes forming part of the City Deal agreement, which is about housing delivery. However, the delivery of extra homes from this commitment would provide further flexibility in housing delivery.
9. Following additional work on OAHN undertaken in response to the Local Plan Inspectors' preliminary findings in their letter of May 2015, a proposed modification was submitted to the Local Plan Inspectors in March 2016 to increase the OAHN in the South Cambridgeshire Local Plan by 500 dwellings to 19,500 homes. No change is proposed to the Cambridge Local Plan as a result of the additional work. This gives a total requirement of 33,500 homes for Greater Cambridge.
10. Coincidentally, the updated housing requirement is essentially the same figure as the City Deal commitment to accelerate the delivery of 33,480 homes that were planned at the time that the agreement was made. It is therefore proposed that the monitoring of the additional 1,000 homes through the City Deal agreement can be undertaken alongside the monitoring of the 33,500 home requirement in the Local Plans.

Considerations

Monitoring the City Deal commitment

a) What are the 1,000 homes additional to?

11. Given the City Deal commitment is for homes on rural exception sites in addition to 33,480 planned homes at the time of the agreement, any homes delivered above that figure that are on rural exception sites, as defined for the purposes of the City Deal, would be contributing to the commitment. As this is coincident with the 33,500 homes requirement for Greater Cambridge, only once delivery exceeds the level needed to meet the Local Plans requirements can any eligible homes be counted towards the 1,000 additional home commitment.
12. The latest Joint Housing Trajectory for Greater Cambridge is included in both the Cambridge and South Cambridgeshire Annual Monitoring Reports, based on data to November 2015. It demonstrates that 35,773 homes are now expected to be delivered in Greater Cambridge during the plan period, compared with the housing requirement of 33,500 homes. This shows that 2,273 more homes are expected to be delivered than the increased housing requirement. As the 33,480 figure in the City Deal against which the additional 1,000 homes will be assessed is now essentially the same as the updated requirement, these 2,273 homes have the potential to count towards the additional 1,000 homes.
13. For the purposes of monitoring the City Deal commitment, housing supply (both through actual housing completions and through predicted completions from permissions, allocations and windfalls) have been compared with the 33,500 housing requirement in the submitted Local Plans, as this is the same as the figure in the City Deal agreement (Appendix 1, Figure 1).
14. The housing requirement in the submitted Local Plans of 33,000 homes for Greater Cambridge amounts to an annualised requirement of 1,650 homes. This shows that for the next few years the Councils are making up a shortfall from the early years of the plan period during the recession and, as a result, there is projected to be no surplus in terms of delivery over and above that required to meet the housing requirement. However, from 2017-18 there is projected to be a surplus in terms of delivery. Assuming future updates to the housing trajectory confirm that position, from that year, any eligible sites up to the level of the surplus will count to the City Deal commitment.

b) What are eligible homes for the purposes of the additional 1,000 homes?

15. The City Deal agreement is for 1,000 “homes” on rural exception sites. It is therefore important to define the developments that should contribute to this figure for the purposes of monitoring the Councils’ performance against the City Deal agreement. In planning terms, rural exception sites are sites for 100% affordable housing (or with the minimum amount of market housing to make them viable) adjacent to village frameworks and can only be brought forward where there is a demonstrable local housing need for affordable housing. The supply of traditional ‘rural exception sites’ has declined in South Cambridgeshire over the last few years mainly due to the Council currently being unable to demonstrate a five year supply. This has meant

that instead of landowners releasing land at a lower value for 'rural exception site schemes', many are seeking the delivery of market-led housing sites due to their greater value. Therefore a number of 'five year supply' sites are coming forward in the rural area as exceptions to normal planning policy, which provide a proportion of affordable housing as part of the scheme.

16. As well as the five year supply having an impact on the traditional 'rural exception site' schemes, the 1% rent reduction for social housing has also compounded their deliverability. This has particularly affected the Council's own new build programme where one of its key objectives was to help deliver 'rural exception site' schemes. Other housing providers have also been affected by the 1% rent reduction, which has seen a slow down in activity whilst they review their development programmes to take account of the loss of revenue.
17. It is considered that reflecting current circumstances, and given the extensive discussion at the Assembly and Board and the subsequent resolution, it is appropriate to interpret the City Deal agreement to count the affordable housing on sites coming forward in the rural area as exceptions to the normal Local Plan policies. The following definition is therefore proposed:

"All affordable homes (as defined by the National Planning Policy Framework) constructed on rural exception sites, and on sites not allocated for development in the local plans and outside of a defined settlement boundary."

This revised definition reflects the Assembly and Board's aspiration to follow local expectations at the time of the "Deal's consideration that homes were affordable homes (as per the majority of homes delivered through the rural exceptions site policy).

c) What method should be used for monitoring the additional 1,000 homes? What is delivery to date?

18. To monitor the City Deal commitment, the Councils will identify and record eligible planning permissions and completions and the forecast and actual year they are built, as set out in Appendix 1, Figure 2. The table also includes a cumulative total so that the delivery of the 1,000 additional homes can be identified. That will be added to as new sites come forward.
19. On the basis of the published housing trajectory, there are 173 affordable homes that are eligible and count towards the additional 1,000 homes in the City Deal commitment. The table is supported by a list of the individual sites included in the overall figure (Appendix 1, Figure 3). Since that time and up to end of June 2016, an additional 69 affordable homes on eligible sites have been granted permission (see Appendix 1, Figure 4), making a total provision of 242 affordable homes towards the 1,000 home commitment by 2031. They will be included in the new housing trajectory when it is updated in the next Annual Monitoring Report.

Publishing the result of monitoring

20. The Councils prepare a housing trajectory every year that is published in their Annual Monitoring Reports (AMRs), and this records the actual and predicted housing completions on a year by year basis for the plan period 2011-2031, and shows which

of these are affordable homes. It is prepared in consultation with the development industry, but in a number of cases a lower estimate of predicted completions has been included than anticipated by the site promoters on the precautionary principle, in particular for major sites such as new settlements.

21. The AMRs will include the results of monitoring the City Deal commitment.
22. Government has requested monitoring information to the Cities Unit on a six monthly basis. Updates will be provided to the City Deal Assembly and Executive Board for reporting to Government. Comprehensive monitoring of housing completions is carried out on an annual basis, and therefore comprehensive monitoring of the commitment can only be carried out on an annual basis. However, a partial update can be provided on a six monthly basis on a similar basis to Appendix 1, Figure 4 to identify new permissions granted.
23. To contribute to the delivery of the 1,000 extra homes, the City Deal has supported the establishment of the Greater Cambridge Housing Development Agency (HDA). See the separate report on this agenda.

Consideration of a stretch target

24. The Board also considered whether a stretch target should be set beyond the 1,000 homes. It agreed to consider the introduction of a stretch target after the Local Plans had been adopted. This is consistent with officers' advice to the meeting.

Options

25. Officers have considered whether there are other methods of monitoring the delivery of the 1,000 additional homes on rural exception sites and have concluded that on the basis of the Board's earlier views, the proposal now advanced represent the most appropriate option and that there are no other reasonable alternative options that provide a similarly clear and transparent method.
26. In the development of the report to the previous meetings, officers nevertheless gave consideration to the approach to defining eligible homes for the purposes of the monitoring the City Deal commitment, including the type of sites that should be eligible and whether market and / or affordable homes should be counted. The report put forward one option. The previous Assembly and Board meetings considered both these options and also whether only affordable homes on rural exception sites should be counted and whether affordable homes should be limited to those with a local connection.

Implications

27. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, there are no significant implications.

Background Papers

Report to the City Deal Joint Assembly on 7 July 2016, Item 9, Monitoring delivery of 1,000 extra new homes on rural exception sites:

<http://scams.moderngov.co.uk/ieListDocuments.aspx?CId=1073&MId=6642&Ver=4>

Report to the City Deal Executive Board on 20 July 2016, Item 11, Monitoring delivery of 1,000 extra new homes on rural exception sites:

<http://scams.moderngov.co.uk/ieListMeetings.aspx?CId=1074&Year=0>

Report Author: Caroline Hunt – Planning Policy Manager
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Appendix 1: Monitoring Delivery of City Deal Commitment

This appendix sets out the approach to monitoring the delivery of the 1,000 homes on rural exception sites by 2031 in addition to the housing targets included in the submitted Local Plans (as amended through proposed modifications), which included a combined housing requirement of 33,500 homes. Eligible sites are defined as: "All affordable homes (as defined by the National Planning Policy Framework) constructed on rural exception sites, and on sites not allocated for development in the local plans and outside of a defined settlement boundary."

The appendix provides monitoring information for the period since the City Deal was signed in June 2014.

The monitoring data is based on information in the AMR 2014-2015 (January 2016¹), comprising completions and planning permissions to June 2015 (Figures 2 and 3) that are above the homes needed to meet the submitted Local Plan targets (Figures 1 and 5).

Further planning permissions to end June 2016 are identified separately (Figure 4).

Figure 1: Identification of surplus against the housing requirement included in the submitted Local Plans (as amended through proposed modifications), that may be capable of counting toward the City Deal commitment

Year	2011-2012	2011-2013	2011-2014	2011-2015	2011-2016	2011-2017	2011-2018	2011-2019	2011-2020	2011-2021	2011-2022	2011-2023	2011-2024	2011-2025	2011-2026	2011-2027	2011-2028	2011-2029	2011-2030	2011-2031
Cumulative Actual and Predicted Completions	1,030	2,057	4,011	5,595	7,027	9,386	12,065	14,942	17,388	19,734	21,777	24,106	26,128	27,851	29,513	31,048	32,232	33,332	34,553	35,773
Cumulative Annualised Requirement	1,675	3,350	5,025	6,700	8,375	10,050	11,725	13,400	15,075	16,750	18,425	20,100	21,775	23,450	25,125	26,800	28,475	30,150	31,825	33,500
Shortfall / Surplus compared to Cumulative Annualised Requirement	-645	-1,293	-1,014	-1,105	-1,348	-664	340	1,542	2,313	2,984	3,352	4,006	4,353	4,401	4,388	4,248	3,757	3,182	2,728	2,273

Figure 2: Housing Trajectory for Predicted Completions from eligible planning permissions, as included in published housing trajectory

Year	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	2028/2029	2029/2030	2030/2031	Known supply to 2031
Eligible rural exception sites	Actual Completions	Pre signing of the City Deal			No surplus against housing requirement																
	Predicted Delivery	Pre signing of the City Deal			No surplus against housing requirement			82	55	36											
Cumulative Total	Pre signing of the City Deal			No surplus against housing requirement			82	55	36												173

Figure 3: List of eligible sites, as in published housing trajectory 2015

	Number of Dwellings Permitted	... of which affordable	Number of Dwellings once in surplus ²	Eligible dwellings-proportion of dwellings that are affordable	Predicted Number of Completions from Eligible Dwellings		
					2017-2018	2018-2019	2019-2020
West of Cody Road, Waterbeach	60	24	30	12	12		
North of Bannold Road, Waterbeach	90	36	90	36	14	14	8
Bannold Road & Bannold Drove, Waterbeach	57	23	57	23	12	11	
East of Cody Road, Waterbeach	36	14	36	14	14		
CEMEX Cement Works, Barrington	220	88	220	88	30	30	28
Total	463	185	433	173	82	55	36

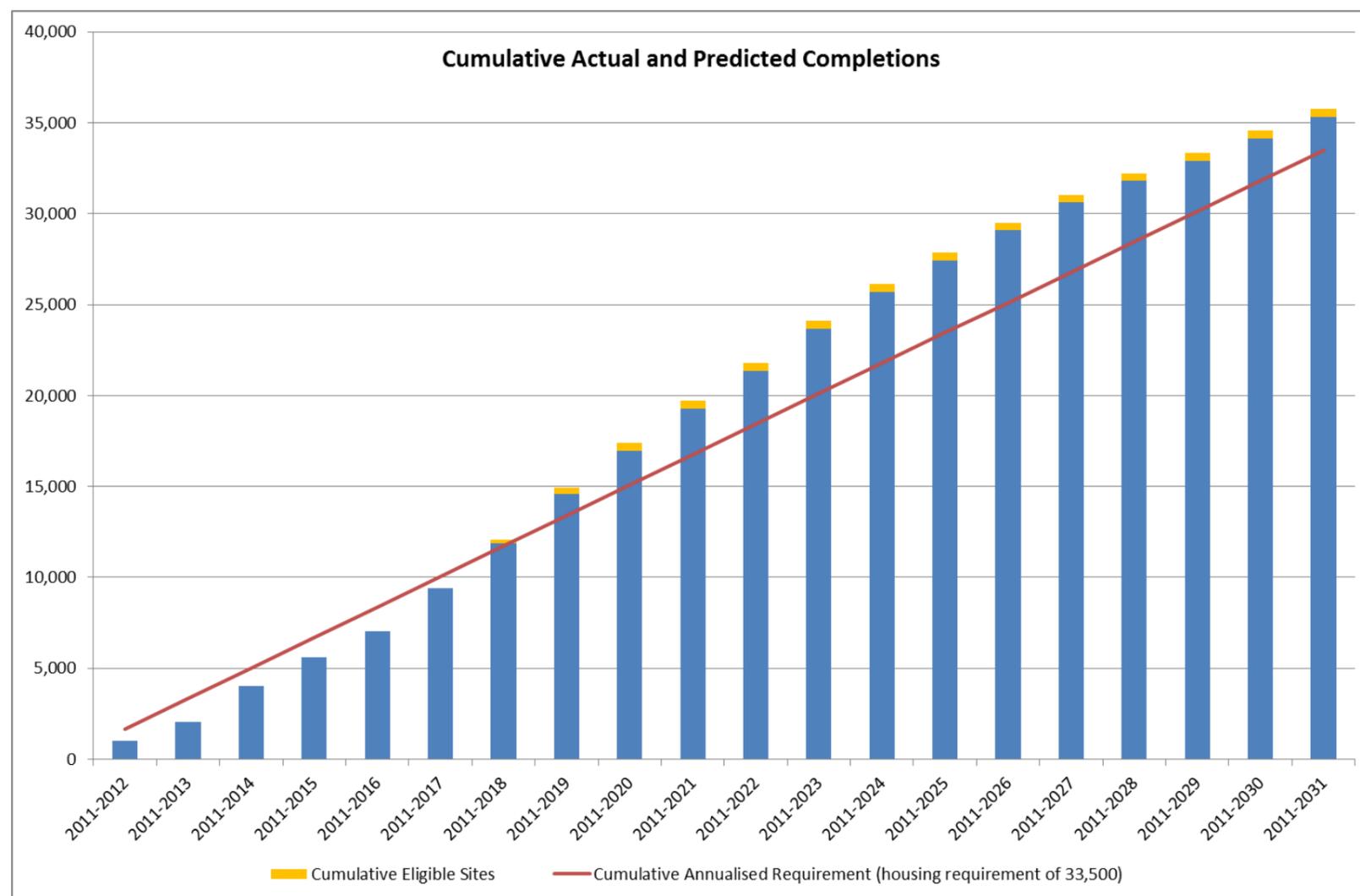
¹ RD/AD/470

² Number of dwellings on a relevant site that are predicted to be completed once a surplus against the housing requirement has been identified (see figure 1).

Figure 4: Predicted Completions from eligible planning permissions, permitted since the housing trajectory up to June 2016

	Number of Dwellings Permitted	... of which affordable	Number of Dwellings once in surplus	Eligible dwellings- proportion of dwellings that are affordable
38 Mill Road, Over	1	0	1	0
Land off Mill Lane, Sawston	48	19	48	19
Gills Hill Farm, Bourn	16	7	16	7
65 Pettitts Lane, Dry Drayton	6	2	6	2
Land at 36 Oakington Road, Cottenham	50	20	50	20
Land off Rockmill End & Meadow Road, Willingham	72	29	22 ³	9
Fountain Farm, Park Lane, Gamlingay	1	0	1	0
18 Boxworth End, Swavesey	30	12	30	12
Total	224	89	174	69

Figure 5: Comparison of Cumulative Actual and Predicted Completions against Cumulative Annualised Requirement⁴



³ In addition to 50 dwellings already included in housing trajectory.

⁴ Includes dwellings completed and sites with planning permission. Future identified sites will be added as they receive planning permission.

Agenda Item 9



**GREATER
CAMBRIDGE
CITY DEAL**

Securing future prosperity

Report To: Greater Cambridge City Deal Executive Board

1 September 2016

Lead Officer: Claire Ruskin, Cambridge Network

Helping to create more jobs – Cambridge Promotions Agency

Purpose

1. An update on the progress and direction of the Cambridge Promotion Agency, which is helping bring wanted private sector investment into the Cambridge cluster.

Recommendations

2. It is recommended that the City Deal Executive Board notes the progress and suggests any change of emphasis it might like at the mid-point of the two year project.

Reasons for Recommendations

3. Private sector investment from outside the region is needed in order to meet the City Deal target of 44,000 additional jobs in the region.
4. Existing companies and institutes need to invest in order to create vacancies and take on more people. Additional businesses need to come into the region. Entrepreneurs and start-ups need to be encouraged to stay and scale up. The talent pool that is a key factor for inward investment needs to be developed.

Background

5. The City Deal Executive Board and other organisations agreed that Cambridge's ability to compete for desired growth was limited previously by having little resource allocated to the needs set out above. Other regions have been vigorous and professional in welcoming inbound enquiries and generating new enquiries internationally. The world is competitive for growth investment and, whilst viewing itself as special, even Cambridge cannot be complacent.

Considerations

6. The Cambridge Promotion Agency (CPA) set up within Cambridge Network has taken on several streams of the work that results in private sector investment in the region. It seems to be getting better success rates than was achieved before although with no baseline before it started it is counting successes rather than increments.
7. CPA is helping investment to the cluster and has a plan for promoting the Greater Cambridge region to international investors, using up to date techniques for video sound bites launched through international social media.

8. Since taking on the function the Cambridge Promotion Agency has:
- handled over 110 serious enquiries professionally from a wide range of sources;
 - qualified leads and sorted business tourists from good investors;
 - developed a pipeline for tracking and communication;
 - had success with around ten new investors to date, despite the short life time so far – successes include Beko/Arcelik, Zurich Insurance, EMC, Barclays;
 - built up relationships with the LEP and UKTI and Councils who have been responsible for trade and investment to date;
 - published collateral for existing businesses to encourage them to stay and grow in the region;
 - published online resource for press, new investors, and existing investors on the Cambridge Network website;
 - helped the City Deal articulate the smart city progress in their brochure;
 - agreed a series of emerging science showcase messages to be produced in collaboration with Cambridge University and Cambridge TV;
 - helped make outside jobseekers aware of the jobs and business growth in the region;
 - helped train staff at all levels in all sizes of company to keep the talent pool developing and motivated to stay in the region.

Options

9. Together the County, City and South Cambs Councils are contributing just under half of the cost for the two year project, with the majority of the funding coming from business network collaboration.
10. The trial appears to be successful at the half way point, one year in. The mechanisms have been set up to run long term but they will continue to be dependent on having one to two experienced people to qualify, respond and arrange meetings and follow-up with enquirers.
11. All the signs are that it is making a positive difference but is unlikely to become self-sustaining financially within the next year. To date there has been no funding contribution by the LEP or the Universities. Visiting investors do not expect to make financial contributions to the agency on the way in, partly because they are entertained lavishly in other competing regions.
12. The function has been set up such that it can either be continued after the two year project or passed on next summer.

Implications

13. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, there are no significant implications.

Background papers

No background papers were relied upon in the writing of this report.

Report Author: Claire Ruskin, Jonathan Brech – Cambridge Promotion Agency, operating within Cambridge Network
Telephone: 01223 760131

Agenda Item 10



**GREATER
CAMBRIDGE
CITY DEAL**

Securing future prosperity

Report To: Greater Cambridge City Deal Executive Board 1 September 2016

Lead Officer: Aaron Blowers, Greater Cambridge City Deal Project Manager

City Deal Risk Management Framework

Purpose

1. The Executive Board is asked to agree a Risk Management Framework to apply across the City Deal programme. This will ensure there is a clear, consistent approach to risk management and regular consideration of risk by the Executive Board.

Recommendations

2. It is recommended that the Executive Board:
 - (a) Approve the draft Risk Management Framework, to apply across the City Deal programme; and
 - (b) Agree to receive quarterly reports on City Deal Strategic Risk management.

Reasons for Recommendations

3. The proposed Risk Management Framework and strategic risk reporting frequency would allow risk management to be undertaken effectively and in a coordinated manner across the City Deal programme, with clear political and senior officer oversight, particularly as the programme moves into its delivery phase.

Background

4. Paragraph 5.3 of the Executive Board Terms of Reference states that “the lead role on projects shall be determined by the Board, subject to the principle that the lead authority should be the Council primarily responsible for the service in question for their area. The procurement and other rules of the lead authority will apply in respect of projects.”
5. Since Cambridgeshire County Council acts as the Accountable Body for the City Deal, the principle above suggests that where risk management is concerned the procedures to be followed should reflect those of the County Council. This principle is reflected in the draft Risk Management Framework, however in practice the risk management processes in the three Councils are fundamentally very similar (with some differences based on their differing models of Member governance), so this draft Risk Management Framework effectively enshrines the processes that are followed in all three Councils.
6. This draft Risk Management Framework has been subject to consultation with key officers in each of the three Councils, including Democratic Services Managers and audit officers.

Considerations

7. Risk management has been taking place in the City Deal programme, but this has been taking place without the guidance of a single point of reference document, therefore reporting arrangements are ad hoc. Adopting a City Deal Risk Management Framework would provide robust guidance to officers managing risks across the programme, including implementing a process of escalating and cascading risks that reflects good programme and project management discipline. To date, risks on projects and at the strategic level have been managed and documented, but a consistent approach will ensure quicker and smoother escalation and cascading.
8. In brief, the approach proposed to be enshrined for City Deal risk management through this draft Risk Management Framework includes the following key principles:
 - (a) Separate strategic and project-specific risk management, allowing detailed risks to be managed at a detailed level and strategic risks to be managed at a strategic level, with cascading and escalation between the two.
 - (b) Strategic Risk Register to be owned by the Executive Board, advised by the Programme Board as the senior officer management group.
 - (c) Quarterly Strategic Risk Register reporting to the Executive Board and Joint Assembly.
9. It is crucial to note that risk management should not be taken as a forecast of doom – it is a process of recognising problems that might occur in the future and actions that can be taken to reduce the likelihood and/or impact of those problems occurring. The Strategic Risk Register will therefore include several significant risks that, without the appropriate context and caveats, could be misinterpreted as suggesting that significant problems are being experienced. Reports to the Executive Board and Joint Assembly will need to make that context clear and emphasise the purpose of risk management in order to avoid this.

Options

Recommended option

10. The recommendations would see the draft Risk Management Framework adopted, as appended to this report, with quarterly reporting on the Strategic Risk Register to take place. This draft Framework would support good project and programme management disciplines across the programme. Quarterly risk reporting is considered to represent a frequency that allows the Executive Board to be actively involved in strategic risk management. If these recommendations are approved by the Executive Board, the first Strategic Risk Register report is expected to go to the 13 October Executive Board and 29 September Joint Assembly meetings.

Alternative options

11. The Executive Board could choose not to implement a City Deal Risk Management Framework and continue with an approach where the officer Programme Board manages strategic risk and project risk is managed by individual projects. Given the size and nature of the programme and the new challenges scheme delivery will bring, it is important to have clear protocols and structures in place to make sure escalation happens in a timely way. The recommended option provides a clear and consistent framework, which a more ad hoc approach may not.

12. The Executive Board could choose to not take a role in risk management going forward, leaving it to the Programme Board to exercise strategic risk oversight. This could mean that there is no political oversight of strategic risk management.
13. It would be possible to report less regularly than recommended on the Strategic Risk Register, for instance reporting on a six-monthly basis rather than quarterly as recommended. This would still allow risk management to be undertaken effectively across the programme, however there would be less frequent political oversight. Equally, the Executive Board could receive a report on the Strategic Risk Register at every meeting, but it is anticipated that risk scores will not change enough to mean that each meeting has new business to consider in terms of risk management, hence the additional burden on Assembly and Board time here would not be justified.

Implications

14. In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered: -

Risk Management

15. The proposed Risk Management Framework and strategic risk reporting frequency would allow risk management to be undertaken effectively and in a coordinated manner across the City Deal programme, with clear political and senior officer oversight, particularly as the programme moves into its delivery phase.

Consultation responses and Communication

16. Discussions have taken place with senior officers from all three partner Councils, as well as Democratic Services Managers from across the three partner Councils and internal audit officers at Cambridgeshire County Council. All have supported the proposed approach and recognised the beneficial effect that adopting a single Risk Management Framework would have on the effectiveness of risk management and control across the programme.

Background Papers

No background papers have been relied upon in the writing of this report.

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Risk Management Framework

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1. INTRODUCTION

Purpose

- 1.1. This document sets out a framework to ensure that levels of risk and uncertainty are properly managed for the City Deal programme. It does this by defining:
- The process that is adopted to identify, analyse and evaluate risks;
 - How often risks will be reviewed, the process for review and who will be involved;
 - Roles and responsibilities for risk management; and
 - How reporting on risk status, and changes to risk status, will be undertaken.

Objectives

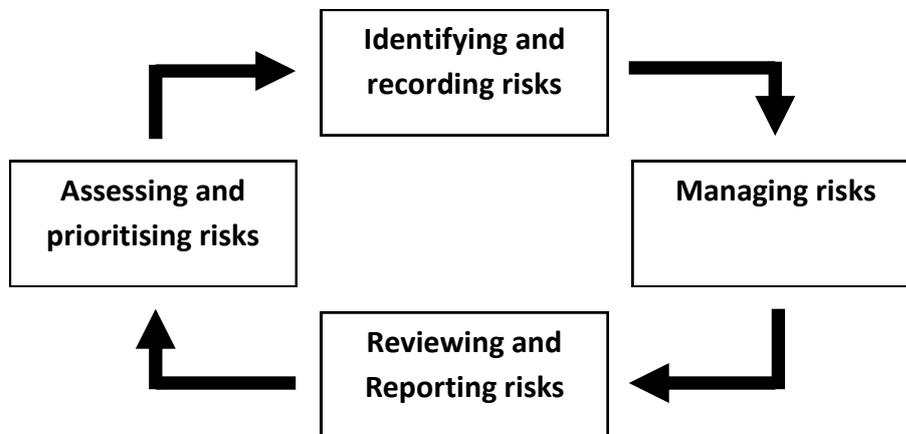
- 1.2. The City Deal partnership aims to manage risk effectively, eliminating or controlling risk to an acceptable level. This is done by identification, assessment and management of potential risks, rather than reaction and remedy to past events.
- 1.3. The objectives of the strategy are to:
- a) Integrate risk management into the culture of the City Deal partnership.
 - b) Manage risks in accordance with best practice, so that they are eliminated or controlled to an acceptable level.
 - c) Raise awareness of the need for managers responsible for the delivery of City Deal work to undertake risk management.
 - d) Seek to enhance the delivery of benefits through the City Deal and ensure that risks to the partnership's reputation and public image are considered.

Responsibility

- 1.4. The responsibility for the creation, maintenance and periodic review of this Risk Management Framework is held by the City Deal Project Manager, under the auspices of the City Deal Programme Director.
- 1.5. This Risk Management Framework will be reviewed on an annual basis, with any proposed changes to be subject to agreement by the Executive Board, advised by the City Deal Programme Board.

2. APPROACH TO RISK MANAGEMENT

2.1. The partnership employs a simple four step process to manage its risks:



2.2. These steps are outlined in the sections below.

2.3. In accordance with best practice, risk management in the City Deal partnership incorporates the identification and management of programme-level and project-specific risks. The process is thus embedded throughout the partnership.

Differentiation of risks between organisations' risk registers

2.4. The scale of the City Deal means that it is likely to factor into one or more partner organisations' corporate/strategic risk registers in some form. In order to avoid duplication of effort and confusion around mitigations, it is important to clarify the nature of risks that should be considered within the remit of the City Deal risk management process and within the remit of one or more partner organisation's processes.

2.5. Where a risk relates to delivery of the City Deal programme and/or one of its constituent projects, this is considered to be within the remit of the City Deal risk management process and should therefore only appear on the City Deal's risk register (whether that is the strategic risk register or a project-specific risk register). Where a risk relates to impacts of City Deal delivery on a partner organisation's service delivery, this is to be considered within the remit of that organisation's risk management process and should therefore not appear on the City Deal's risk register.

3. IDENTIFYING AND RECORDING RISKS

Identifying risks

- 3.1. A risk is an event that may occur, which will have an impact on the delivery of the objectives of the Greater Cambridge City Deal. This strategy therefore calls for the identification of strategic and project-specific risks.

Recording risks

- 3.2. Identified risks shall be recorded in the relevant strategic or project-specific risk register, with risks described in terms of:
- The risk event (i.e. what could happen);
 - The consequence that it might lead to; and
 - The possible outcome(s) that could result.
- 3.3. Risks shall be recorded in the relevant risk register, noting for each risk:
- The person nominated as the responsible “Risk Owner”;
 - Inherent and residual risk scores resulting from the assessed likelihood and impact;
 - Control measures and actions to be taken to mitigate the risk; and
 - Direction of travel (i.e. whether the risk is new or the Total score has stayed the same, reduced or increased).
- 3.4. Control measures are defined as actions to reduce either the likelihood of the risk occurring and/or its potential impact. Control measures may be either already in place, or additional ones considered necessary to manage the risk.
- 3.5. Actions to mitigate the risk are tasks that are to be carried out, under the supervision of the risk owner, to reduce the likelihood of the risk occurring and/or its potential impact. Completed actions may, where they provide long-term assurance, become control measures that provide ongoing mitigation.
- 3.6. The City Deal Programme Board will be responsible for ensuring that strategic risks are recorded on the strategic risk register. Risk owners within the individual City Deal work areas will be responsible for ensuring that risks specific to their areas are recorded on the relevant project risk registers.

- 3.7. The project risk registers will be expected to use the same format as the strategic risk register, in order to ensure that risks can be comprehensively managed and escalated as necessary.

4. ASSESSING AND PRIORITISING RISKS

Assessing risks

- 4.1. At both strategic and project levels, nominated risk owners shall assess each of the identified risks in terms of the likelihood of the risk occurring and the potential impact of it materialising, according to the guidelines in Annex A.

Prioritising risks

- 4.2. The officers responsible for the strategic and project risk registers shall use a matrix of these assessments to rank risks in order (see Annex B), enabling decisions to be made about their significance and actions to be prioritised. The numbers in the matrix boxes represent Total residual risk scores, obtained by multiplying the Likelihood score by the Impact score. The Total risk scores indicate the order of priority of assessed risks.
- 4.3. The dotted line running through the matrix shows the partnership's risk tolerance line, between the level of risk the partnership is prepared to accept without putting in place additional control measures/actions and the level at which risks are considered to require further action and potentially escalation.
- 4.4. Those risks that fall above the partnership's risk tolerance line will require further action to reduce either the likelihood of the risk occurring or its impact if and when it does occur. Risk owners shall identify and record additional control measures/actions for these risks.

5. MANAGING RISKS

- 5.1. Risks above the partnership's risk tolerance line require additional control measures/actions to be put in place to manage them, e.g.:
- Active management (including considering terminating the activity or project);
 - Contingency plans – robust plans in place to detect any variation from expectations; and/or
 - Mitigation to reduce likelihood (if cost effective).
- 5.2. At the strategic and project levels, risk owners shall develop and implement additional control measures/actions for managing risks assessed above the partnership's risk tolerance line. Where additional control measures/actions affect other areas, require additional resources, will affect other areas, or will incur additional costs, risk owners shall agree these with the relevant people/groups. The risk owners shall re-evaluate the Likelihood and Impact scores, taking into account control measures/actions, recording any changes to the scores in the 'Residual risk' column.
- 5.3. Directors, Project Managers or lead officers (as appropriate) shall reassess risks below the partnership's risk tolerance line on a quarterly basis to ensure that any change to the underlying risk or control measures/actions is accounted for.
- 5.4. When an appropriate review meeting agrees that a risk has been "managed", i.e. that it either no longer exists or it is now an integral part of day-to-day management of the service area concerned, the risk shall be 'closed' and removed from the relevant risk register. Closed risks will though continue to be stored for records.

6. REVIEWING AND REPORTING RISKS

Reviewing risks

- 6.1. Reviews of risk registers shall include consideration of any new risks. Approval of risk registers shall include both the acceptance of new risks and also the removal of risks considered to be “managed”.
- 6.2. Risks are reviewed at Project Board/equivalent level in the various City Deal work areas, with the strategic risk register reviewed by the City Deal Programme Board, which recommends the strategic risk register to the Executive Board for adoption. These reviews take place on a quarterly basis. Should a significant risk arise between quarterly reviews, the relevant Director, Manager or Officer shall consider it with the City Deal Project Manager for inclusion on the appropriate risk register, and the City Deal Project Manager shall inform the relevant officer(s) accordingly.

Links

- 6.3. When reviewing the strategic risk register, the City Deal Programme Board may cascade a strategic risk to an appropriate project risk register, so that the relevant officers can take a lead on managing it.
- 6.4. When reviewing the project risk registers, responsible officers may escalate a risk for the City Deal Programme Board to consider recommending to the Executive Board including in the strategic risk register, if the risk falls above the partnership’s risk tolerance line and/or has a strategic nature. The City Deal Project Manager may similarly escalate a risk if it, or a similar one, is being recorded in more than one project risk register. If a risk is escalated or cascaded, it will sit only on the risk register to which it is transferred, in order to avoid duplication and confusion.

Reporting risks

- 6.5. The City Deal Project Manager shall report the draft strategic risk register to the City Deal Programme Board on a quarterly basis for consideration by that group. Following City Deal Programme Board consideration, the draft strategic risk register shall be recommended for adoption by the Executive Board. These reports shall show in detail only those risks whose scores are above the City Deal partnership’s risk tolerance line or those whose total residual risk score has increased since the previous report. Risks that do not meet these criteria will still be on the strategic risk register and will be summarised in reports to the City Deal Programme Board, but not included in the reports to the Executive Board.
- 6.6. Responsible officers in the various City Deal work areas shall ensure that risk register reviews are timed in a way that allows the City Deal Programme Board to consider as appropriate in its quarterly review of the strategic risk register.

- 6.7. In addition, the City Deal Programme Board may choose review project risk registers where they feel there would be benefit in doing so to inform consideration of strategic risks. These reports shall summarise only risks with a total score of 6 or more (risks scoring 5 or less will still be on the project risk registers, but not included in the reports). As part of these reviews, the City Deal Programme Board shall consider whether to recommend including risks whose total residual risk core exceeds the City Deal Partnership's risk tolerance line in the strategic risk register. It shall be assumed not, unless agreed otherwise.
- 6.8. If a strategic risk is realised, it shall be reported to the next meeting of the City Deal Programme Board by the risk owner, in conjunction with the City Deal Project Manager, outlining the event that occurred, the consequence for the City Deal programme and the outcome that resulted, together with recommendations for the application of any lessons to learned. If a project risk is realised, the responsible officer shall report in a similar way. Where a strategic risk is concerned, this shall be reported by the risk owner to the Executive Board following consideration by the City Deal Programme Board.
- 6.9. The City Deal Project Manager shall report to the City Deal Programme Board and Executive Board on the risk framework and process (including staffing resources) annually, or if there is a material change during the year, for the City Deal Programme Board to review the strategy and process and recommend to the Executive Board that it agree any changes.

ANNEX A: LIKELIHOOD AND IMPACT ASSESSMENT GUIDELINES

Table 1: Likelihood assessment guidelines

Description	Descriptor	Scale
May only occur in exceptional circumstances, highly unlikely	Very Low	1
Is unlikely to occur in normal circumstances, but could occur at some time	Low	2
Likely to occur in some circumstances or at some time	Moderate	3
Is likely to occur at some time in normal circumstances	High	4
Is highly likely to occur at some time in normal circumstances	Very High	5

Table 2: Impact assessment guidelines

Description	Descriptor	Scale
Insignificant disruption to internal business or corporate objectives Little or no loss of front line service No environmental impact No reputational impact Low financial loss (proportionate to budget involved)	Negligible	1
Minor disruption to internal business or corporate objectives Minor disruption to front line service Minor environmental impact Minor reputational impact Moderate financial loss (proportionate to budget involved)	Marginal	2
Noticeable disruption to internal business and corporate objectives Moderate direct effect on front line services Moderate damage to environment Extensive reputational impact due to press coverage Regulatory criticism High financial impact (proportionate to budget involved)	Significant	3
Major disruption to corporate objectives or front line services High reputational impact – national press and TV coverage Major detriment to environment Minor regulatory enforcement Major financial impact (proportionate to budget involved)	Critical	4
Critical long term disruption to corporate objectives and front line services Critical reputational impact Regulatory intervention by Central Govt. Significant damage to environment Huge financial impact (proportionate to budget involved)	Catastrophic	5

ANNEX B: PRIORITISATION MATRIX TEMPLATE

			IMPACT				
			Negligible	Marginal	Significant	Critical	Catastrophic
			1	2	3	4	5
LIKELIHOOD	Very High	5	5	10	15	20	25
	High	4	4	8	12	16	20
	Moderate	3	3	6	9	12	15
	Very Low	2	2	4	6	8	10
	Low	1	1	2	3	4	5

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Agenda Item 11



**GREATER
CAMBRIDGE
CITY DEAL**

Securing future prosperity

Report To: Greater Cambridge City Deal Executive Board 1 September 2016

Lead Officer: Chris Malyon, Chief Finance Officer (Cambridgeshire County Council)

Greater Cambridge City Deal Financial Monitoring

1. Purpose

- 1.1 The purpose of this report is to provide the Joint Assembly/Executive Board with the financial monitoring position for the period ending 31 July 2016.

2. Recommendations

- 2.1 It is recommended that the Joint Assembly/Executive Board note the financial position as at 31 July 2016.

3. Reasons for Recommendations

- 3.1 The Joint Assembly/Executive Board will be receiving regular financial monitoring reports throughout the financial year that set out expenditure against budget profiles.

4. Financial Position for the period ending 31 July 2016

4.1 Programme

- 4.1.1 Attached as an Appendix to this report are the programme costs incurred to the end of July 2016.

- 4.1.2 A summary of the expenditure as at the end of July against the profiled budget for the period is set out in the table below:-

Project Description	Budget to date £	Expenditure to date £	Variance £	2016-17 Budget £
Histon Road Bus Priority	75,000	68,801	-6,199	280,000
Milton Road Bus Priority	70,000	57,935	-12,065	297,000
Chisholm Trail	90,000	157,649	67,649	1,040,000
Cambourne to Cambridge / A428 Corridor	150,000	183,046	33,046	500,000
Programme management & Early scheme development	0	33,762	33,762	1,940,000
City Centre Capacity Improvements	100,000	124,357	24,357	300,000
A1307 Bus Priority	100,000	52,060	-47,940	500,000
Cross-City Cycle Improvements	80,000	147,148	67,148	900,000

Western Orbital	200,000	66,655	-133,345	600,000
City Deal	0	90	90	0
A10 North Study	100,000	0	-100,000	500,000
A10 cycle route (Shepreth to Melbourn)	10,000	0	-10,000	550,000
Total	975,000	891,504	-83,496	7,407,000

4.1.3 Chisholm Trail:

Although spend is currently ahead of profile, the projected out-turn for the year is only expected to be £840,000. Delivery of the southern section of The Chisholm Trail is dependent upon two development sites (Ridgeons, Cromwell Road and the City Council Depot) as well as land owned by Network Rail. There are still some uncertainties as to how the trail will be routed through the new developments and the developers' timescales, as well as Network Rail's specific requirements.

A phased approach to submitting planning and developing a detailed design for The Chisholm Trail has been adopted. Phase 1 from Cambridge North station to Coldhams Lane is due to be submitted for planning shortly. Detailed design and land negotiations are well progressed.

For Phase 2 it is not possible to submit planning and progress detailed design, and thus anticipated spend for 16/17 is a little lower than first planned.

4.1.4 Programme management & early scheme development

This budget will be allocated out to the existing schemes as programme management costs have been charged direct to each of those schemes.

4.1.5 A1307 Bus Priority

This scheme is behind profile as it is currently out to consultation on 'initial ideas' for the A1307 – this commenced on 16th June and runs to 1st August.

4.1.6 Cross-City Cycle Improvements

Detailed design is progressing on all five of these schemes.

Some further localised consultations and traffic regulation orders are required on some scheme elements, whereas other schemes are due to commence on site later this year.

Site investigation work such as trial holes has been taking place and some works to divert utilities will be commencing soon.

4.1.7 Western Orbital

The report for the Western Orbital scheme has been rescheduled to November. The consultancy expenditure will need to be re-profiled to reflect the changed timescales.

4.1.8 A10 cycle route (Shepreth to Melbourn)

On 9th June the City Deal Board approved expenditure of £550,000 for the A10 cycle route (Shepreth to Melbourn).

Detailed design and discussions with contractors are progressing with work due to commence in autumn 2016, with the expectation of completion by March 2017.

4.2 Operations

4.2.1 This report includes the carry forward of funding for Skills (£59k) and Smart Cambridge (£20k), from 2015/16 underspends.

4.2.2 Any underspend at year end will be considered as part of an outturn report in order to determine whether the resources not utilised during the period are required in 17/18.

4.2.3 The actual expenditure incurred as at the end of July is as follows:-

Activity	Budget £000	Budget to date £000	Actual £000	Variance £000
Programme Central Co-Ordination Function	268.5	89.5	65.2	-24.3
Strategic Communications	137.7	45.9	27.8	-18.1
Skills	190.0	95.0	95.0	0.0
Economic Assessment	10.0	0.0	0.0	0.0
Smart Cambridge	220.0	0.0	0.0	0.0
Cambridge Promotions Agency	90.0	90.0	90.0	0.0
Housing	200.0	0.0	0.0	0.0
Affordable Housing	50.0	0.0	0.0	0.0
Intelligent Mobility	200.0	0.0	0.0	0.0
Total	1,366.2	320.4	278.0	-42.4

5. Implications

5.1 In the writing of this report, taking into account financial, legal, staffing, risk management, equality and diversity, climate change, community safety and any other key issues, the following implications have been considered:

5.2 Financial and other resources

The outcome of any delays in incurring expenditure for which budgetary provision has been made in 2016/17 will be dealt with as part of the outturn report.

5.3 Risk Management

There are no implications that directly result from this report.

6. Background Papers

- a) Capital Programme report at January Joint Assembly meeting
- b) Partnership Budget report at March Joint Assembly meeting

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